

BDC Overview and Scrutiny Board - Action Sheet (2025/26)

9 September 2025 Meeting

Subject	Action Required	Action Taken	Officer(s) Responsible	Other Comments	Status
Installation of EV chargers	To ascertain whether it was possible for the Council to renegotiate with Zest to include immediate revenue share arrangements, or to cancel the contract if not	12/9/25 – Emailed AD Environmental and Housing Property Services 27/10/25 – Chased a response 30/10/25 Chased a response 10/11/25 Chased an update/response	Simon Parry, Assistant Director Environmental and Housing Property Services	Response to initial question 21/7/25 – "With regards to the revenue/profit share in relation to the contract with Zest, under the terms of the contract it states: The Profit Share shall be payable by the Supplier to the Buyer on the first anniversary of the date of the Lease of the relevant Site. This occurs when "Following calculation of EVCI Income and Costs for the relevant Calculation Period..., the Profit shall be established.	Ongoing: 10/11/25 - An update was emailed to Members. 18/11/25 - Chairman raised concerns about EV charger revenue arrangements and requested a review of profit-sharing agreements. 19/11/25 – Guy Revans is organising a meeting with Simon Parry and Cllr Karen May 16/12/25 – Chased the outcome of the meeting as above.

18 November 2025

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Strategic Overview of BDHT Services	To provide Members with a contact protocol for complaints and enquiries (Cllr Ammar suggested a reference number system) To provide Housing Officer contact details for each ward area	21/11/25 Emailed BDHT 16/12/25 Chased a response	BDHT		Outstanding

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	To review the maintenance of pathways and garages as a priority				
	To provide Members with an Asset Register of footpaths				
Housing Task Group	Fleeceholding recommendation to be amended to align with forthcoming government reforms		Sarah Woodfield		Completed
Finance and Budget Working Group	To email Members of O & S Board first to offer vacant positions and then to all members		Sarah Woodfield		Completed
Cabinet Work Programme	The following Cabinet items to be added to the O & S Work Programme and to inform the necessary officers: Biodiversity First Consideration Report (Matt Eccles) Permission to Revoke the First Homes Policy (Amanda Delahunty)		Sarah Woodfield		Completed
Overview and Scrutiny Work Programme	To discuss the following items with relevant officers which have been requested to go onto the O & S Work programme as future items to consider: Town Centre Parking and ANPR Update (Rachel Egan/Bex McElliott) Police and Crime Commissioner (Grant Funding Discussions) (Judith Willis/Bev Houghton)		Sarah Woodfield		Completed

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Windsor Street Site	To revise recommendations to make it clearer on procurement process and delegated authority.		Rachel Egan, Assistant Director of Regeneration and Property		Completed