

BDC Overview and Scrutiny Board - Action Sheet (2025/26)

22 July 2025 Meeting

Subject	Action Required	Action Taken	Officer(s) Responsible	Other Comments	Status
Bromsgrove Town Centre Strategic Framework	Officers to consider an elected Member to be part of the Town Centre Steering Group.	31/7/25 – Emailed Lyndsey Berry 1/8/25 – Chased for a response 3/9/25 – Chased a response.	Lyndsey Berry, Bromsgrove Centres Manager		Completed Response 05/09/25 - “Cllr May as Portfolio Holder will sit on the group until a formal appointment is made through the external appointment board in 2026”.
	A promotional video to be produced to communicate the ‘vision’ to the public.	31/7/25 – Emailed Lyndsey Berry 1/8/25 – Chased for a response 3/9/25 – Chased a response	Lyndsey Berry, Bromsgrove Centres Manager		Completed Interim response 05/09/25 “This will be progressed through the Town Centre Strategic Group to gain their input”.
	Suggestion to include town centre living (residential development above shops etc.) within the Bromsgrove Town Centre Strategic Framework,		Lyndsey Berry, Bromsgrove Centres Manager		Completed Officers have advised that the strategy now states “ <i>Encouraging more people to live in the heart of the town is central to Bromsgrove’s regeneration. A growing residential population will support local businesses, boost town centre activity throughout the day and evening, and foster a greater sense of safety and vibrancy. By promoting high-quality housing, accessible services, and enhanced cultural and leisure provision, the town can develop a more liveable, people-friendly centre.</i> ” This emphasis on town

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					centre living is also included in the vision in the strategic framework.

9 September 2025 Meeting

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Council Tax Recovery	Information on the value of council tax arrears (in monetary terms) within Bromsgrove District.	12/9/25 – Emailed David Riley	David Riley, Revenue Services Manager		Completed 17/10/25 Response circulated to Members
	Information on the number of people in Bromsgrove on special payment plans to repay council tax debt.	12/9/25 – Emailed David Riley	David Riley, Revenue Services Manager		Completed 17/10/25 Response circulated to Members
	Table at paragraph 2.31 of the report be updated with target dates for each action and scoring of proposals by order of priority. Revised table to be circulated to Members	12/9/25 – Emailed David Riley	David Riley, Revenue Services Manager		Completed 17/10/25 Response circulated to Members
	Information on how Council sought to mitigate the risk of a potential reduction of council tax income through the transitory period of the Local Government Reorganisation (LGR)	12/9/25 – Emailed David Riley	David Riley, Revenue Services Manager		Completed 17/10/25 Response circulated to Members
Update on Planning Enforcement	Breakdown of ongoing / live planning enforcement cases by priority including information on the length of time these cases ongoing.	12/9/25 – Emailed Mark Cox	Mark Cox/Nicola Cummings		Completed This will be progressed through Cabinet Working Group on 5 th November 2025.
Cabinet Work Programme: Council Tax – Empty Homes and Discounts	Information on the Council's current empty homes discounts and premiums be circulated to Members	12/9/25 – Emailed AD Finance and Customer Services	Debra Goodall, Assistant Director Finance and		Completed Relevant information circulated for Members' consideration on 16/9/25.

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and Premiums 2026/27			Customer Services		
Overview and Scrutiny Work Programme – Commonplace Platform	Report on the Commonplace platform for Local Plan consultation to be considered as an item at the next Overview and Scrutiny Board meeting	10/9/25 – Emailed Strat	Mike Dunphy Strategic Planning and Conservation Manager		Completed
Installation of EV chargers	To ascertain whether it was possible for the Council to renegotiate with Zest to include immediate revenue share arrangements, or to cancel the contract if not	12/9/25 – Emailed AD Environmental and Housing Property Services 27/10/25 – Chased a response 30/10/25 Chased a response 10/11/25 Chased an update/response	Simon Parry, Assistant Director Environmental and Housing Property Services	Response to initial question 21/7/25 – “With regards to the revenue/profit share in relation to the contract with Zest, under the terms of the contract it states: The Profit Share shall be payable by the Supplier to the Buyer on the first anniversary of the date of the Lease of the relevant Site. This occurs when "Following calculation of EVCI Income and Costs for the relevant Calculation Period..., the Profit shall be established.	Outstanding

28 October 2025 Meeting

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Local Heritage Action List	To provide consultancy costs for consultancy work on the Local Heritage List		Ruth Bamford		Completed 29/10/25 - An email with cost information was provided to members.