

**BDC Overview and Scrutiny Board - Action Sheet (2024/25)**

**25<sup>th</sup> March 2025 Meeting**

Subject	Action Required	Action Taken	Officer(s) Responsible	Other Comments	Status
<b>Local Heritage Action List</b>	1. Arrange discussions with Cllr Dale to provide details re: West Midlands Building Preservation Trust for Bilberry Hill Tearooms	Emailed relevant actions to Conservation 28/3/25. Chased 2/4/25.	Mary Worsfold, Principal Conservation Officer		<b>Completed</b> Principal Conservation Officer emailed Cllr Dale with relevant info on 24/4/25
	2. Arrange discussions with Cllr Hunter to provide a talk on Local Heritage List nominations with Lickey End & Norton	Emailed relevant actions to Conservation 28/3/25. Chased 2/4/25.			<b>Completed</b> Principal Conservation Officer emailed Cllr Hunter with relevant info on 3/4/25
<b>Update on Heatwaves Preparedness</b>	1. Provide comprehensive list of facilities currently participating in Cool Hub provision for Members and include venues with/without air conditioning units	Emailed Applied Resilience with list of Actions 27/3/25.  Chased 2/4/25.  Chased 16/4/25.	Applied Resilience		<b>Completed</b> Updates from Applied Resilience was emailed to Members on 28/4/25
	2. Look to provide Cool Hub spaces for wider District and to be readily available				
	3. Consider the costings of gyms and sports centres (which are air conditioned) to be a consideration for Cool Hubs				
	4. Sensible Dog Owners guidance in extreme weather conditions to be fed into Worcestershire				

Subject	Action Required	Action Taken	Officer(s) Responsible	Other Comments	Status
	Prepared Comms Programme				<p><b>Completed</b>  Updates from Applied Resilience was emailed to Members on 28/4/25</p>
	5. Provide a progress update of who is on Priority Services Register for Members				
	6. Provide training to Members to enable them to prepare residents in extreme weather conditions				
	7. Look to promote and educate on the availability of the Priority Services Register as a flyer to be included in Council Tax			3/4/25 Email from Nick Moon - A meeting has been scheduled to discuss this.	
	8. Provide a FAQ sheet of warn and inform resources readily available				
	9. Provide readily available guidance of what to do in extreme weather conditions for Members				
	10. Look to add to plans to expand vulnerable residents on the Priority Services Register				