

Appendix – Explanation of Items on the Cabinet Forward Plan

1. Audit, Standards and Governance Committee Annual Report 2023/24

Report on the activities of the Committee, presented to the Council annually.

2. Bromsgrove District Council Plan

The new Council Plan for Bromsgrove District Council which details its strategic purposes.

3. Levelling Up Update on Windsor Street Contract and Market Hall Development

The report sets out progress on delivery of specific Levelling Up projects in the Bromsgrove Town Centre.

4. Overview and Scrutiny Annual Report 2023/24

Report on the activities of Overview and Scrutiny Board and its sub-committees and task / working groups. Presented to the Council annually.

5. Productivity Plans

Productivity Plans are a requirement by the Government to show how the Council has improved productivity to date and how it plans to improve productivity in the future. Productivity Plans would be reviewed by Department of Levelling Up, Housing and Communities (DLUHC) to ensure best practice is shared across the sector.

6. Recommissioning of the Promoting Independent Living Service (Home Improvement Agency)

A report on the recommissioning of the contract for Home Improvement Agency – a service to support people to make modifications to their homes (including through Disabled Facilities Grant).

7. Cabinet Appointments to Outside Bodies

The report sets out Cabinet's proposals regarding Member appointments to outside Bodies.

8. Cost of Living Proposal – Update

An update on the use of funding agreed for use towards Cost-of-Living initiatives, as agreed by Council in April 2024.

9. District Heat Network Revisions

Due to technological changes to how District Heat Networks operate, to consider a revised delivery model to that initially agreed by Council.

10. Levelling Up – Update

The report sets out progress on delivery of Levelling Up projects in the Bromsgrove Town Centre.

11. Outturn Reports 2021/22, 2022/23, 2023/24

This report updates on the Council's 2021/22, 2022/23 and 2023/24 outturn (achieved) financial positions. and performance position in 2023-24.

12. Performance Outturn Report 2023/24

The report to update members on the Council's 2023/24 outturn (achieved) performance position in 2023-24.

13. Q4 Revenue Monitoring 2023/24 (including Update on the Fleet)

To provide a current financial position in relation to Revenue Budget for the period January to March 2024 (2023-24). The report also provides an update on the position regarding the Council's Waste Vehicles Fleet.

14. Treasury Management Outturn Report

Treasury Outturn Report for 2023/24 includes the outturn position on the Council's Capital and Treasury Management Strategies, including all prudential indicators.

15. Bromsgrove District Plan Consultation

A report on the consultation with regard to the Local Plan (development) for Bromsgrove District.

16. Draft Council Tax Support 2025/26 (prior to consultation)

The council is required by section 13A(2) of the Local Government Finance Act 1992 (LGFA '92) to make a council tax reduction (CTR) scheme specifying the reductions in council tax that will be provided to people who are in financial need, or to classes of people who are in general in financial need. This report provides draft proposals.

17. Financial Recovery Programme Report

This report set out the progress on processes the Council has been following to rectify a deterioration in its financial position and processes due to the impact of the implementation of a new financial system in February 2021 during the Covid-19 pandemic period.

18. Food Waste Business Case and Associated Waste Related Issues

A report on the business case for the food waste collection service. Also an update on the associated issues regarding waste service.

19. Initial Budget Setting Report

An initial report regarding the setting of Council Revenue Budget for 2025-26.

20. Medium Term Financial Plan – Tranche 1 Budget including Fees and Charges (prior to consultation)

The Council proposes to set its budget in two Tranches for 2025/26 to 2027/28 Medium Term Financial Plan (MTFP) process. This Tranche 1 report is the initial budget proposal to be considered for approval in Autumn 2024, prior to consultation.

21. Q1 Revenue and Performance Monitoring 2024/25

To provide a current financial position in relation to Revenue Budgets for the period April to June 2024 (2024-25). The report also provides a position on the organisational performance measures, as of Quarter 1 (up to end of June 2024).

22. Young Persons Independent Living Supported Accommodation

A report detailing a proposal for supported accommodation for young people with disabilities.

23. Bromsgrove Draft Air Quality Action Plan

The draft action plan to deliver improvements in air quality in Bromsgrove.

24. Bromsgrove Play Audit and Investment Strategy

A review of all play areas in the District, including an accessibility assessment and identification of gaps in provision. The play audit will consider how future play provision could be designed to improve the overall accessibility of play provision and address any gaps.

25. Carbon Reduction Strategy and Implementation Plan – Annual Review

Annual review of progress in meeting targets and delivering the Carbon Reduction Strategy and a review of the implementation plan.

26. Half Yearly Treasury Management Report

A half yearly update on the Council's Capital and Treasury Management Strategies, including all prudential indicators.

27. Medium Term Financial Plan - Tranche 1 Budget including Fees and Charges (following consultation)

The Council proposes to set its budget in two Tranches for 2025/26 to 2027/28 Medium Term Financial Plan (MTFP) process. This Tranche 1 report is the initial budget proposal to be considered for approval in Autumn 2024, after consultation.

28. Q2 Revenue and Performance Monitoring 2024/2025

To provide a current financial position in relation to Revenue Budgets for the period July to September 2024 (2024-25). The report also provides a position on the organisational performance measures, as of Quarter 2 (up to end of September 2024).

29. Council Tax Base 2025/2026

To consider a report on the Council Tax Base for 2025-26.

30. Discretionary Reduction - Council Tax Section 13a1(C) Policy

The council has the power under section 13A(1)(C) of The Local Government Finance Act 1992 (LGFA '92) to reduce the amount of council tax that a person is liable to pay. The section 13A(1)(C) power may be exercised on a case-by-case basis or by determining a class of case in which the liability will be reduced.

31. Council Tax Empty Homes Discounts and Premiums

Details the Council's policies regarding reduction or removal of the discount for unoccupied dwellings and, in the case of long-term empty homes, regarding policies on imposing a council tax premium.

32. Final Council Tax Support Scheme 2025/2026

The council is required by section 13A(2) of the Local Government Finance Act 1992 (LGFA '92) to make a council tax reduction (CTR) scheme specifying the reductions in council tax that will be provided to people who are in financial need, or to classes of people who are in general in financial need.

33. Non-Domestic Rates Discretionary Rate Relief Policy

Section 47 of The Local Government Finance Act 1988 [the act] provides Local Authorities with the power to award discretionary rate relief, to charitable and other non-profit making organisations that meet certain criteria. This policy also provided Council's framework for delivering discretionary relief – including retail relief and supporting small business relief.

34. Medium Term Financial Plan - Tranche 2 Budget including Fees and Charges (following consultation)

The Council proposes to set its budget in two Tranches for 2025/26 to 2027/28 Medium Term Financial Plan (MTFP) process. This Tranche 2 report is the final budget proposal to be considered for approval in February 2025.

35. Pay Policy 2025/2026

A statement that sets out Council's policies relating to remuneration of its chief officers, lowest paid employees and the relationship between the remuneration of its chief officers and its employees who are not chief officers.

36. Council Tax Resolutions 2025/2026

To approve the calculated Council Tax base for 2025-26 and approve the Council Tax requirement (Council approval).

37. Finance Recovery Programme Report

This report set out the progress on processes the Council has been following to rectify a deterioration in its financial position and processes due to the impact of the implementation of a new financial system in February 2021 during the Covid-19 pandemic period.

38. Q3 Revenue and Performance Monitoring 24/5

To provide a current financial position in relation to Revenue Budget for the period October to December 2024 (2024-25). The report also provides a position on the organisational performance measures, as of Quarter 3 (up to end of December 2024).