

Appendix 1 – Draft Overview and Scrutiny Work Prioritisation Tool

When considering whether to add suggested items for scrutiny to the Overview and Scrutiny Board's Work Programme, Members should consider the following:

- 1) Is the rationale for scrutiny clear?
- 2) Is the topic a **high council priority** and of **significant community concern**?
- 3) Are there sufficient resources for this scrutiny activity?
- 4) Are there likely to be effective recommendations or better outcomes through scrutiny?
- 5) If the subject is suitable for scrutiny, is the topic best scrutinised:
 - a) As an agenda item at a meeting of the Board?
 - b) As a Task Group?
 - c) By the Finance and Budget Working Group?
 - d) As a Short Sharp Review