

APPENDIX 3: Audit and Standards Committees - Worcestershire Councils

Council	Quorum	Committee Make-up
<p>Malvern Hills District Council</p> <p><u>Audit & Standards Committee</u></p>	<p>The quorum of the Committee will be 3 Malvern Hills District Council members (*NB where any Parish/Town Council standards complaints area being reviewed at least 1 Town/Parish member should also be present). Political balance will apply.</p>	<p>Composition: No member of the Executive Committee will be eligible for membership of the Audit and Standards Committee. The Committee will comprise up to elected 7 members.</p>
<p>Redditch Borough Council</p> <p><u>Audit, Governance & Standards Committee</u></p>	<p>4 (to include at least one member of the majority group)</p>	<p>Composition: There are 9 Councillors on the Committee.</p> <p>The Chair and Vice Chair cannot be members of the controlling group. Executive Committee members may not be, or act as substitutes for, members of the Committee. In addition, Party Group Leaders may not be, or act as substitutes for, members of the Committee.</p> <p>The lead Portfolio Holder for finance is required to attend meetings of the Committee though cannot be a member of the Committee.</p>
<p>Worcester City Council</p> <p><u>Audit & Governance Committee</u></p>	<p>No business shall be transacted at a meeting of a Committee unless at least one third of the whole number of Members of the Committee or three, whichever is the greater are present.</p>	<p>Composition: All Councillors are eligible to be Members of the Audit and Governance Committee. The size of the Audit and Governance Committee shall be determined from time to time by the Council. The Audit and Governance Committee may recommend to Council the appointment of one other person with particular skills that will be useful to the committee as a non-voting co-optee.</p>

<p>Worcestershire County Council</p> <p><u>Audit and Governance</u></p>	<p>Except where authorised by statute or ordered by the Council, business shall not be transacted at a meeting of the Council, any Committee, Panel or other member body unless at least one quarter of the members of the Committee or other member body are present provided that in no case shall the quorum be less than three members.</p>	<p>Composition: There are currently 8 seats on the Audit and Governance Committee (including one vacancy at the time of writing.)</p>
<p>Wychavon District Council</p> <p><u>Audit Committee</u></p>	<p>The Quorum for the Committee is 3 Wychavon Councillors.</p>	<p>Composition: The Committee comprises 6 persons – 5 Wychavon Councillors (all voting Members) and 1 Independent Member (non-voting co-optee)</p> <p>Substitutions: Named substitutes will be permitted to attend meetings in place of Committee Members, provided the substitute form has been completed and lodged in advance of the Committee meeting. Group Leaders will provide details of the named substitutes, who must all have undergone relevant training</p>
<p>Wyre Forest District Council</p> <p><u>Audit Committee</u></p>	<p>The Quorum at meetings of Council or any of its Committees is half of its membership.</p> <p>There are currently 8 members of the Audit Committee – therefore the quorum is 4.</p>	<p>Substitutions: Only non-Cabinet members may act as substitutes at the Audit and Overview and Scrutiny Committees.</p>