

**BROMSGROVE DISTRICT COUNCIL**

**O&S 6<sup>th</sup> July 2021**

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**NOTICE OF MOTION**

The following Notice of Motion has been submitted in accordance with Procedure Rule 10 by Councillor P McDonald.

That this Council calls upon Overview and Scrutiny to investigate the amount of travelling expenses claimed throughout lockdown: to ensure the efficiency of working from home.

**Staff Mileage Expenses**

Since March 2020, the Council has been operating in line with central government guidance around working from home. The guidance has been clear that those who could work from home should do so, in order to reduce the spread of the Corona virus during the pandemic. The Corporate Management Team have, during all of the lockdowns, adhered to government guidance in order to try to protect our employees whilst continuing to deliver as many of our services as possible.

In relation to mileage data, the information below is the total mileage undertaken and the associated costs in respect of staff mileage. Years 2018/2019 and 2019/2020 have been included as an indication of how years 2020/2021 have varied from a 'normal' year.

**BDC Mileage (excluding WRS)**

	<b><u>2018 – 2019</u></b>	<b><u>2019 – 2020</u></b>	<b><u>2020 – 2021</u></b>
<b>Mileage</b>	101119.4	103039.2	64301.3
<b>Cost</b>	£ 45,404.58	£46,656.95	£29,002.25
<b>Essential Car User Allowance (EUCA)</b>			
<b>Number of employees who qualified</b>	14	16	15
<b>EUCA Cost</b>	£13,482	£15,408	£14,445

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*Disclaimer - this information is extracted from the Chris21 payroll system, If staff put in a retrospective request for mileage claim, this would alter the figures and the report should be re-run at any given point in time. Employees are required to submit claims within 3 months.*

### **Mileage and Expenses Policy**

The Mileage policy outlines the rules and principles that apply to mileage and expenses, and the procedure that should be followed when claiming expenses.

The mileage allowances paid are designed to ensure that employees are compensated for additional expenditure genuinely incurred whilst on official business away from their work base. The Inland Revenue rates are applied as detailed in the policy.

The Essential Car Users Allowance (ECUA) is an additional payment staff received based on the old policy, whereby if employee's annual mileage was above 2500 miles per year (based on the previous years mileage claims) an additional payment of £80.25 per month would be received. The policy has recently changed following extensive formal consultation and a collective agreement reached with the Trade Unions. The Inland Revenue rate is now applied to all mileage undertaken whilst on official business. Therefore, no ECUA will be paid to employees from May 2021.