

WRS Board: 19th November 2020

Information Report – IT Update

Recommendation	Members are asked to note the report.
Background	This is an update to the information report presented to the Board on 1 st October 2020 to provide clarity on timescales and next actions.
Report	<p><u>Upgrading of IT equipment and improved software</u> The first phase of replacement laptops has been completed. Eighteen laptops with Microsoft 365 have been configured and set up with users during October 2020 by Wyre Forest IT.</p> <p>An example laptop is currently being cloned to reduce set up times ahead of the deployment of the second phase of replacement laptops which commenced 6th November and is expected to be completed (subject to WRS Officer commitments) before Christmas.</p> <p><u>Website Development</u> Work has continued on setting up the WRS website on Umbraco 8. The attached Gantt chart sets out the work elements still remaining. The subject headings primarily relate to content movement from the current website to the new proposed site.</p> <p><u>Integration with BDC Finance project</u> WRS will have a number of points of integration with the new BDC finance system. From a customer perspective these will be via telephone payments which will continue largely as they currently do with improvements for PCN compliance, and via the WRS website which will be an enhancement to the currently available options.</p> <p>BDC have postponed the 'go-live' date for their new finance system until the new year. Once complete they will work with WRS to fit the BDC payment engine into the WRS website. Discussions are to take place on whether WRS will be able to take payments for other partner authority licences.</p>
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Appendix A

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Xmas/ New Year	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14
09-13 Nov	16-20 Nov	23-27 Nov	30 Nov-04 Dec	07-11 Dec	14-18 Dec		04-08 Jan	11-15 Jan	18-22 Jan	25-29 Jan	01-05 Feb	08-12 Feb	15-19 Feb	22-26 Feb
Dog Service Dog Service														
	Pest Control Pest Control Pollution Pollution	Pest Control Pollution Pollution	Pollution Pollution Nuisance Nuisance	Pollution Nuisance Nuisance	Nuisance Nuisance Nuisance	Nuisance Nuisance Licensing Licensing	Licensing Licensing Food & Drink Food & Drink Food & Drink	Licensing Licensing Food & Drink Food & Drink Food & Drink	Licensing Food & Drink Food & Drink Food & Drink	Food & Drink Health & Safety	About Us About Us	Contact Us Private Water Covid 19 Public Health		
										Payment system integration				
										General audit of site - user testing, layout, sense, spelling				
										Accessibility audit of site (-with Wyre Forest Web Team)				
										WRS content editor/report writer training				
										Improve the look of the site - Wyre Forest Web Team				
													Accessibility statement	
													Set Live	

