

**Business Transformation**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>New &amp; Existing Properties</u></b>				
Naming a Street	538.00	0.00%	0.00	538.00
Additional charge for each new premise on a street	52.00	0.00%	0.00	52.00
Naming and numbering of an individual premise	266.00	0.00%	0.00	266.00
Additional charge for each adjoining premise (eg Blocks of flats)	52.00	0.00%	0.00	52.00
Confirmation of address to solicitor/conveyancer/ occupier or owner	52.00	0.00%	0.00	52.00
Additional charge including naming of building	134.00	0.00%	0.00	134.00

**Comments**

An average price was taken from Bromsgrove, Redditch, Wyre Forest, Eden, Allerdale & Carlisle Councils (£598) and compared to BDC's charge (£1,094). Bromsgrove Council is higher by 83% therefore we have not included an increase for this year.

**BROMSGROVE DISTRICT COUNCIL****Customer Access and Financial Support**

Roundings are generally rounded to the nearest 10p.

<b>SERVICE CATEGORY</b>	<b>charge 1st April 2019</b>	<b>% Change</b>	<b>Increase / Decrease</b>	<b>Proposed charge from 2020</b>
	<b>£</b>		<b>£</b>	<b>£</b>
<b>LOCAL TAX COLLECTION</b>				
- Council Tax Court Costs (includes Magistrates Court fee of 50p)	65.10	2.15%	1.40	66.50
- NNDR Court Costs (includes Magistrates Court fee of 50p)	93.80	2.88%	2.70	96.50
- Magistrates' court fee (added to both council tax and NNDR Summons)	0.50	0.00%	0.00	0.50

**Comments**

Local tax collection - Increase in fees due cost recovery.

# BROMSGROVE DISTRICT COUNCIL

## Community Services

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>STRATEGIC HOUSING</b>				
<b>Homeless persons' hostels</b>				
- Single room	9.60	3.12%	0.30	9.90
- Heating	0.60	0.00%	0.00	0.60
- Two single rooms	14.70	3.40%	0.50	15.20
- Heating	1.40	0.00%	0.00	1.40
- Double room	14.70	3.40%	0.50	15.20
- Heating	1.40	0.00%	0.00	1.40
- More than one double room	20.20	3.47%	0.70	20.90
	2.30	4.35%	0.10	2.40
<b>Bed and breakfast</b>				
- Single room	15.60	3.21%	0.50	16.10
- Two single rooms	31.50	3.17%	1.00	32.50
- Double room	15.60	3.21%	0.50	16.10
- More than one double room per room	20.30	3.45%	0.70	21.00
<b>- Breakfast</b>				
- adult	2.40	4.17%	0.10	2.50
- child	2.00	5.00%	0.10	2.10
- Storage of effects (per night)	2.60	0.00%	0.00	2.60
- RTB Plan Preparation for BDHT	119.70	0.00%	0.00	119.70
- Late Consents to transfer (shared ownership and low cost properties)	250.00	0.00%	0.00	250.00
- Consents to disposals for intermediate housing	0.00	0.00%	25.00	25.00
Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>Private Sector Housing</b>				
Housing Fitness Inspections	150.00	0.00%	0.00	150.00
<b>Registration of housing in multiple occupation:</b> per occupant	104.00	17.31%	18.00	122.00
Service and Administration of Improvement Prohibition, Hazard Awareness or Emergency Measures Notices * under Housing Act 2004, per hour	32.00	6.25%	2.00	34.00
Enforcement of Statutory Notices, Supervision of Work in Default etc.	Actual + 10% Admin fee			Actual + 10% Admin fee
- Valuation Fee (relating to properties of 30% ownership)	225.00	0.00%	0.00	225.00
<b>*Based on salary of employee</b>				

Consents to disposals for intermediate housing - New charge for 20/21 due to te requirement for cost recovery on increased demand.

Hostel and B & B charges increasing as they have been static for two years. There are increased costs with running costs for Burcot hostel due to increased usage for longer periods by clients

Private Sector Housing- based on statutory fee or cost recovery with inflationary increase.

<b>Service Category</b>	<b>charge 1st April 2019</b> £	<b>% Change</b>	<b>Increase / Decrease</b> £	<b>Proposed charge from 2020</b> £
<b><u>LIFELINE</u></b>				
- Installation Fee	51.00	2.00%	1.00	52.00
- Lifeline (per week)	4.10	1.22%	0.10	4.15
- Replacement Pendant	Cost of product + 17% admin fee			Cost of product + 17% admin fee
- Key Safe	Manufacturers cost + 17% admin fee			Manufacturers cost + 17% admin fee
- GSM Alarm Hire	5.90	0.00%	0.00	5.90
- GPS Tracker Hire	6.90	1.45%	0.10	7.00
- Daily Living Activity Equipment	0.00	0.00%	7.00	7.00
<b><u>HIRE PRODUCTS</u></b>				
Hire of smoke alarm per week (hard wired, serviced smoke alarm)	1.35	1.50%	0.02	1.37
CO2 Detector per week	1.35	1.50%	0.02	1.37
Bogus Caller Panic Button	1.35	1.50%	0.02	1.37
Flood Detector	1.35	1.50%	0.02	1.37
Falls Detector	1.35	1.50%	0.02	1.37
Additional pendant	1.35	1.50%	0.02	1.37
Temperature extreme sensor	1.35	1.50%	0.02	1.37

**Comments**

Lifeline weekly charges have only been increased by 1%, by 5p per week, to ensure the cost is affordable to new and existing customers and remain mid price range within the market.

**BROMSGROVE DISTRICT COUNCIL****Corporate**

Roundings to the nearest 10p.

Service Category	Charge 1st April 2019 £	% Change	increase/ decrease £	Proposed charge from 2020 £
<b><u>Venue hire additional services</u></b>				
Feature on official social media & website				<b>Please contact us £30- £100 10.00 Request a quote</b>
Place your promotional material in reception	0.00	0.00%	10.00	
Print your materials				
<b>Full design &amp; print services:</b>				
Luxury roll-up banner - Flat rate	0.00	0.00%	100.00	<b>100.00</b>
- any additional	0.00	0.00%	50.00	<b>50.00</b>
Vinyl banner	0.00	0.00%	50.00	<b>50.00</b>
- any additional	0.00	0.00%	25.00	<b>25.00</b>
Posters (10)	0.00	0.00%	25.00	<b>25.00</b>
- any additional	0.00	0.00%	0.00	<b>Request a quote</b>
Leaflets (500)	0.00	0.00%	50.00	<b>50.00</b>
- any additional	0.00	0.00%	0.00	<b>Request a quote</b>
Your bespoke requirements				<b>Request a quote</b>

Service Category	Charge 1st April 2019 £	% Change	increase/ decrease £	Proposed charge from 2020 £
<p><b>PLUS</b></p> <p><b>Boost your event with our simple options:-</b></p> <ul style="list-style-type: none"> <li>• <b>Promotional services -</b> <ul style="list-style-type: none"> <li>o Reach the local community with our official social media</li> <li>o Show up on Google with our special website options</li> <li>o Promote your event in our busy public spaces</li> </ul> </li> <li>• <b>Design services -</b> <ul style="list-style-type: none"> <li>o Stand out</li> <li>o Bespoke for you, from our professional design team</li> </ul> </li> <li>• <b>Printing services-</b> <ul style="list-style-type: none"> <li>o All your printing needs in one place</li> <li>o Signs, flyers, agendas, welcome banners, and more</li> </ul> </li> </ul> <p><b>Packages available from as little as £30.</b></p> <p><b>To find out more contact 01527 881296 or venues@bromsgrove.gov.uk. www.bromsgrove.gov.uk/venues</b></p> <p><b>Beautiful wedding stationery to suit your budget The personal touch for all your guests, with bespoke packages from £25</b></p> <ul style="list-style-type: none"> <li>• Choose beautiful invitations</li> <li>• Add table plans, place settings, &amp; more</li> <li>• Photo displays &amp; banners</li> <li>• Signs</li> <li>• Use your own designs, or our designers</li> </ul> <p><b>To find out more just contact 01527 881296 or weddings@bromsgrove.gov.uk. www.bromsgrove.gov.uk/weddings</b></p>				
<p><u>Comments</u></p> <p>New charges - It has been identified by current users who require support with promotions and therefore fees are in line with the demand.</p>				

**BROMSGROVE DISTRICT COUNCIL****Environmental Services**

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>CEMETERY</b>				
<b>Interments in a grave</b>				
- children aged under 1 year	No Charge		No Charge	No Charge
- children aged under 1 year (non resident)	111.50	2.24%	2.50	114.00
- children aged 1 year - 17 years	No Charge		No Charge	No Charge
- children aged 1 year - 17 years (non resident)	162.00	2.47%	4.00	166.00
- persons aged 18 and over	620.00	2.58%	16.00	636.00
<b>Interment in a bricked grave</b>				
<b>Interment of cremated remains</b>	206.00	2.43%	5.00	211.00
Interment of Cremated Remains (under 17 years non residents only)	76.00	2.63%	2.00	78.00
<b>Scattering cremated remains in grave</b>	86.50	2.89%	2.50	89.00
<b>Exclusive rights of burial (75-year grants)</b>				
- adult grave space	1,562.00	2.62%	41.00	1,603.00
- child grave space	285.00	2.46%	7.00	292.00
- cremated remains plot	597.00	2.51%	15.00	612.00
<b>Renewal of expired deed (single fee charged in all cases)</b>				
-Burial	445.50	2.58%	11.50	457.00
-Cremated remains	174.00	2.87%	5.00	179.00
-Ashes grave purchased in reserve	714.00	2.66%	19.00	733.00
- Full grave purchased in reserve	1,919.00	2.61%	50.00	1,969.00
- Disinterment of Remains - Cremated Remains	543.00	2.58%	14.00	557.00
- Wooden cremated remains casket	95.00	2.11%	2.00	97.00

**Comments**

Fees and Charges have been reviewed and increased in line with cost recovery.

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>Memorials</b>				
	101.00	2.97%	3.00	104.00
Bench with 10 year lease & top rail engraving (max 40 letters) - £800.00	841.00	2.62%	22.00	863.00
Bench with 10 year lease & standard silver plaque (max 60 letters) - £760.00	799.00	2.63%	21.00	820.00
Bench replacement plaque - £110.00	115.50	2.16%	2.50	118.00
-Assignment / Transfer of Exclusive Right of Burial	101.00	2.97%	3.00	104.00
Exhumation Ground works	206.00	2.43%	5.00	211.00
New Container	95.00	2.11%	2.00	97.00
Officer time	210.50	2.61%	5.50	216.00
Cremator usage	31.50	4.76%	1.50	33.00
<b>Certified copy of entry</b>	22.50	2.22%	0.50	23.00
<b>Bird bath memorial</b>				
<b>5 Year Lease</b>				
- size 1 (small)	205.00	2.44%	5.00	210.00
- size 2	228.00	2.63%	6.00	234.00
- size 3	251.00	2.79%	7.00	258.00
- size 4	273.00	2.56%	7.00	280.00
- size 5 (large)	296.00	2.70%	8.00	304.00
<b>10 Year Lease</b>				
- size 1 (small)	319.00	2.51%	8.00	327.00
- size 2	342.00	2.63%	9.00	351.00
- size 3	364.00	2.47%	9.00	373.00
- size 4	387.00	2.58%	10.00	397.00
- size 5 (large)	410.00	2.68%	11.00	421.00
<b>20 Year Lease</b>				
- size 1 (small)	433.00	2.54%	11.00	444.00
- size 2	455.00	2.64%	12.00	467.00
- size 3	478.00	2.51%	12.00	490.00
- size 4	501.00	2.59%	13.00	514.00
- size 5 (large)	524.00	2.67%	14.00	538.00
<b>Motif</b>	114.00	2.63%	3.00	117.00



Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>Memorial Vaults</b> Double unit - 20 year lease in first interment and casket 2nd interment of remains including casket Inscribed tablet of upto 80 letters Additional letters (per letter) Standard Motif Photo of 1 person Photo of 2 people Photo of 3 people  Other items are available but quoted individually	1,277.00 176.00 143.00 4.10 102.00 123.00 194.00 250.00  QUOTED INDIVIDUALLY	2.58% 2.84% 2.80% 2.44% 2.94% 2.44% 2.58% 2.80%  QUOTED INDIVIDUALLY	33.00 5.00 4.00 0.10 3.00 3.00 5.00 7.00  QUOTED INDIVIDUALLY	1,310.00 181.00 147.00 4.20 105.00 126.00 199.00 257.00  QUOTED INDIVIDUALLY
<b>Memorial Posts</b> Memorial plaque - 3 year lease Motif Replacement Plaque	245.00 46.00 123.00	2.45% 2.17% 2.44%	6.00 1.00 3.00	251.00 47.00 126.00
<b>Private Memorial Garden</b> Including memorial - 20 year lease	1,635.00	2.63%	43.00	1,678.00
<b>Barbican Memorial</b> Inscribed tablet including 3 year lease Standard Motif Photo of 1 person Photo of 2 people Photo of 3 people  Other items are available but quoted individually	255.00 102.00 123.00 194.00 250.00  QUOTED INDIVIDUALLY	2.75% 2.94% 2.44% 2.58% 2.80%  QUOTED INDIVIDUALLY	7.00 3.00 3.00 5.00 7.00	262.00 105.00 126.00 199.00 257.00
<b>Comments</b> Fees and Charges have been reviewed and increased in line with cost recovery.				

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>REFUSE COLLECTION</u></b>				
<b><u>Bulky Household Waste</u></b>				
<b>Proposed Charges</b>				
<b>The Bulky Service operates based on a standard unit price based on size and weight, with collection from</b>				
Bulky collection - single unit*	8.50	0.00%	0.00	8.50
*Depending on size items maybe charged for as a multiple of units				
Items that are classed by WCC as non domestic waste	Quotation			Quotation
Items not on the boundary of the property	Quotation		Quotation	Quotation
<b>Litter and Dog Bins (Yearly Charge)</b>				
High Usage Site First Bin	850.00	0.00%	0.00	850.00
High Usage Site Additional Bins (each)	350.00	0.00%	0.00	350.00
Medium Usage Site First Bin	425.00	0.00%	0.00	425.00
Medium Usage Site Additional Bins (each)	175.00	0.00%	0.00	175.00
Low Usage Site First Bin	210.00	0.00%	0.00	210.00
Low Usage Site Additional Bins (each)	90.00	0.00%	0.00	90.00
<b>Investigation of Abandoned Vehicles on Private Land</b>				
Per Vehicle	60.00	0.00%	0.00	60.00
Mechanically Sweep Private Road / Car Park - Callout Fee	0.00	0.00%	0.00	0.00
Mechanically Sweep Private Road / Car Park - Sweeper per Hour + disposal costs	50.00	0.00%	0.00	50.00
<b>Garden Waste Collection Service (2021/22)</b>				
Re-issue of service	45.00	2.22%	1.00	46.00 *
	40.00	0.00%	0.00	40.00
<b>Comments</b>				
Garden waste charge set a year in advance, so price already confirmed to remain at £45 for 2020/21. * £46 Increase proposed for 2021/22 to reflect increased operating costs.				
Bulky waste charges to stay the same but marketing campaign will be launched to increase the number of collections.				

**BROMSGROVE DISTRICT COUNCIL****Environmental Services**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>CAR PARKS</b>				
<b>Churchfields Multi-storey</b>				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	3.00	0.00%	0.00	3.00
<b>New Road</b>				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	5.00	0.00%	0.00	5.00
<b>North Bromsgrove</b>				
Not exceeding 30 minutes	0.00	0.00%	0.40	0.40
Not exceeding one hour	0.00	0.00%	0.80	0.80
Not exceeding two hours	0.00	0.00%	1.60	1.60
Not exceeding three hours	0.00	0.00%	2.40	2.40
All day	0.00	0.00%	5.00	5.00
<b>Parkside</b>				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	5.00	0.00%	0.00	5.00
<b>School Drive</b>				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	5.00	0.00%	0.00	5.00

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>Stourbridge Road</b>				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
All day	5.00	0.00%	0.00	5.00
<b>Recreation Road South</b>				
Not exceeding 30 minutes	0.40	0.00%	0.00	0.40
Not exceeding one hour	0.80	0.00%	0.00	0.80
Not exceeding two hours	1.60	0.00%	0.00	1.60
Not exceeding three hours	2.40	0.00%	0.00	2.40
Not exceeding four hours	3.20	0.00%	0.00	3.20
Not exceeding five hours	4.00	0.00%	0.00	4.00
Not exceeding Six hours	6.40	0.00%	0.00	6.40
Not exceeding Severn hours	8.80	0.00%	0.00	8.80
Not exceeding Eight hours	11.20	0.00%	0.00	11.20
<b>Windsor Street</b>				
Not exceeding 30 minutes	0.50	0.00%	0.00	0.50
Not exceeding one hour	1.00	0.00%	0.00	1.00
Not exceeding two hours	2.00	0.00%	0.00	2.00
<b>St John Street</b>				
Not exceeding 30 minutes	0.50	0.00%	0.00	0.50
Not exceeding one hour	1.00	0.00%	0.00	1.00
Not exceeding two hours	2.00	0.00%	0.00	2.00
Not exceeding three hours	3.00	0.00%	0.00	3.00
<b>Season Tickets (valid at long stay car parks only)</b>				
Annual	320.00	0.00%	0.00	320.00
Quarterly	80.00	0.00%	0.00	80.00
<b>Season Tickets (valid at Churchfields Road car park only)</b>				
Annual	215.00	0.00%	0.00	215.00
Quarterly	53.75	0.00%	0.00	53.75
<b>Season Tickets (valid at Alvechurch Sports and Social club car park only)</b>				
Annual	250.00	0.00%	0.00	250.00
Quarterly	62.50	0.00%	0.00	62.50

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>Parking Fines PCN's On Street</b> Certain Contraventions If paid within fourteen days Other contraventions If paid within fourteen days  <i>These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)</i>	70.00 35.00 50.00 25.00	0.00% 0.00% 0.00% 0.00%	0.00 0.00 0.00 0.00	70.00 35.00 50.00 25.00
<b>Parking Fines PCN's Off Street</b> Certain Contraventions If paid within fourteen days Other contraventions If paid within fourteen days These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)	70.00 35.00 50.00 25.00	0.00% 0.00% 0.00% 0.00%	0.00 0.00 0.00 0.00	70.00 35.00 50.00 25.00
<b>Car Park charges only apply everyday</b>				
<b>Comments</b> North Bromsgrove - New charge due to new carpark. Parking fees to remain as previous year until a full Town Centre and Parking Review is undertaken				

**BROMSGROVE DISTRICT COUNCIL****Legal and Democratic**

Roundings are generally rounded to the nearest 10p.

<b>Service Category</b>	<b>charge 1st April 2019</b>	<b>% Change</b>	<b>Increase / Decrease</b>	<b>Proposed charge from 2020</b>
	<b>£</b>		<b>£</b>	<b>£</b>
<b><u>ELECTORAL REGISTRATION</u></b>				
<b><u>Register Sales*</u></b>				
<b>In data form</b>				
- basic fee	20.00	0.00%	0.00	20.00
- for each 1,000 names or part thereof	1.50	0.00%	0.00	1.50
<b>In printed form</b>				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	5.00	0.00%	0.00	5.00
<b><u>Marked Election Register Sales*</u></b>				
<b>In data form</b>				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	1.00	0.00%	0.00	1.00
<b>In printed form</b>				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	2.00	0.00%	0.00	2.00
Copy of return of Election expenses plus 20p per sheet, per side.	5.00	0.00%	0.00	5.00
<b><u>Miscellaneous Charges</u></b>				
* Address labels printed	13.50	0.00%	0.00	13.50
* - for each 1,000 properties or part thereof	6.80	0.00%	0.00	6.80
- street list	13.50	0.00%	0.00	13.50
* - Data Property Addresses	24.50	0.00%	0.00	24.50
* - For each 1,000 properties or part thereof	1.90	0.00%	0.00	1.90
- Confirmation letter of registration	18.30	0.00%	0.00	0.00
* Plus Postage & Packaging at cost.				

*\*This charge is determined by the Representation of the People Regulations 2001***Comments**

Under GDPR we are no longer allowed to charge for registration confirmation letters - delete charge

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>LEGAL</b>				
- Legal work (per hour)	140.50	1.70%	2.40	142.90
- Legal Consent - Admin Fee	25.00	0.00%	0.40	25.40
	196.30	1.70%	3.30	199.60
- Consent for proposed works	154.30	1.70%	2.60	156.90
- Retrospective Consent	162.30	1.70%	2.80	165.10
Garden License	239.00	1.70%	4.10	243.10
Wayleave Agreement	358.60	1.70%	6.10	364.70
Deed of Grant or Easement	375.80	1.70%	6.40	382.20
License to Assign	375.80	1.70%	6.40	382.20
Rent Deposit Deed	375.80	1.70%	6.40	382.20
Authorised Guarantee Agreement	375.80	1.70%	6.40	382.20
License for Alterations	375.80	1.70%	6.40	382.20
License to Sublet	375.80	1.70%	6.40	382.20
Deed of Variation	375.80	1.70%	6.40	382.20
Grant of Lease	508.30	1.70%	8.60	516.90
Extended Lease	508.30	1.70%	8.60	516.90
Deed of Surrender	375.80	1.70%	6.40	382.20
Tenancy at Will	375.80	1.70%	6.40	382.20
Renewal of Lease	375.80	1.70%	6.40	382.20
<b>Section 106:</b>				
- Private Owner	525.10	1.70%	8.90	534.00
- Each additional unit added (up to a maximum of £1,500) *	65.70	1.70%	1.10	66.80
- Affordable housing schemes	985.70	1.70%	16.80	1,002.50
- Deed of Variation	374.60	1.70%	6.40	381.00
- Fee for agreeing a unilateral undertaking	374.60	1.70%	6.40	381.00
<i>* Please note that for complex 106 agreements charges may be calculated based at the current hourly rate for legal work to reflect the time taken to complete the negotiations and drafting. Fees calculated under this provision may exceed £1,500</i>				
<b>Other Fees</b>				
- Fees for sale of property under Low Cost Housing Scheme	258.30	1.70%	4.40	262.70
- Fees for purchase of additional 30% Share	168.50	1.70%	2.90	171.40
- Fees for preparation of Deed of postponement	110.00	1.70%	1.90	111.90
- Administration fee for the grant of licences for more than 12 months	61.80	1.70%	1.10	62.90
- Issuing of consents (transfer of mortgage)	73.00	1.70%	1.20	74.20
Minor land sales up to £10,000	493.50	1.70%	8.40	501.90
Major Land sales £10,000+ <b>0.5% of purchase price with a minimum charge of £500</b>	Fixed Fee	Fixed Fee	Fixed Fee	Fixed Fee
Major Land sales £50,000+ <b>0.5% of purchase price with a minimum charge of £750</b>	Fixed Fee	Fixed Fee	Fixed Fee	Fixed Fee
Deed of Release of Covenant	375.80	100.00%	6.40	382.20
- Footpath Diversion Orders	2,095.40	1.70%	35.60	2,131.00
<b>Comments</b>	1.7 % reflects an CPI inflationary increase			

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>LAND SEARCHES</b>				
<b>Single Con29 Question</b>				
Official Certificate of Search (LLC1) only	28.40	0.00%	0.00	28.40
CON29R Enquiries of Local Authority (2007)				
- Residential	106.30	4.18%	4.40	110.70
- Commercial	151.00	2.91%	4.40	155.40
Standard Search Fee: LLC1 and CON 29R combined				
- Residential	134.70	3.27%	4.40	139.10
- Commercial	179.50	2.40%	4.30	183.80
CON 29O Optional enquiries of Local Authority (2007)				
(Questions 5,6,8,9,11,15) per question	13.10	0.00%	0.00	13.10
(Questions 7,10,12,13,14,16-21) per question	6.60	0.00%	0.00	6.60
(Question 22)	26.70	5.02%	1.30	28.00
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	51.30	0.00%	0.00	51.30
Question 4	14.70	5.03%	0.70	15.40
Each additional parcel of land (LLC1 and CON29R)	24.00	0.00%	0.00	24.00
Refresher Search	41.40	0.00%	0.00	41.40
Expedited (within 48 hrs)	32.80	0.00%	0.00	32.80
<b>Comments</b>	In comparison with four other districts the fees currently charged are the second highest and therefore an increase would not be justifiable. Worcestershire County Council Highways and Commons recharge BDC for the information they provide, they have applied a 5% increase to their fees and this has been reflected in the overall search fee.			



**BROMSGROVE DISTRICT COUNCIL****Leisure Services**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>SPORTS DEVELOPMENT</u></b>				
Community exercise class	3.30	6.06%	0.20	<b>3.50</b>
Specialised health class	3.30	6.06%	0.20	<b>3.50</b>
Primary Sports Project (Standard Curriculum)	25.00	20.00%	5.00	<b>30.00</b>
Primary Sports Project (Specialist Curriculum)	27.00	29.63%	8.00	<b>35.00</b>
After school session	2.80	0.00%	0.00	<b>0.00</b>
Inclusive activities (hourly rate)	3.00	10.00%	0.30	<b>3.30</b>
Inclusive activities (90 minute rate)	3.50	8.57%	0.30	<b>3.80</b>
Inclusive activities (2 hour rate)	4.00	10.00%	0.40	<b>4.40</b>
Junior Sport Specific Holiday club / sport session	50.00	0.00%	0.00	<b>0.00</b>
Multi Skills clubs	3.50	14.29%	0.50	<b>4.00</b>
Activity referral	17.00	0.00%	0.00	<b>0.00</b>
Community Gymnastics	3.50	14.29%	0.50	<b>4.00</b>
Couch 2 5k	1.00	0.00%	0.00	<b>1.00</b>
PSI Falls Prevention	3.00	16.67%	0.50	<b>3.50</b>

**Comments**

Community Exercise and Specialised Health has not been increased for several years.

PSI is externally funded and the cost is set by Worcestershire County.

Inclusive activity rates have not increased for several years.

Gymnastics rates havent increased for several years and the new rate continues to offer value for money as a specialist sport being delivered.

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>SANDERS PARK</u></b>				
<b>Tennis Courts (per court per Hour)</b>				
- Adult	7.55	0.00%	0.00	<b>7.55</b>
- Adult & Junior	6.60	0.00%	0.00	<b>6.60</b>
- Junior/Senior Citizen	5.05	0.00%	0.00	<b>5.05</b>
<b>Tennis Courts (per court per 1 and 1/2 Hour)</b>				
- Adult	11.00	0.00%	0.00	<b>11.00</b>
- Adult & Junior	9.50	0.00%	0.00	<b>9.50</b>
- Junior/Senior Citizen	8.50	0.00%	0.00	<b>8.50</b>
<b>Bowls</b>				
- Adult (per hour)	7.85	2.00%	0.10	<b>8.00</b>
- Junior (per hour)	4.25	2.00%	0.00	<b>4.20</b>
- Senior Citizen (per hour)	5.40	2.00%	0.10	<b>5.50</b>
- Adult (season ticket)	52.50	2.00%	1.00	<b>53.50</b>
- Junior (season ticket)	28.42	2.00%	0.60	<b>29.00</b>
- Senior Citizen (season ticket)	38.25	2.00%	0.80	<b>39.00</b>
<b>Bromsgrove Town Bowling Club</b>				
- for season (exclusive use on present basis)	3,188.70	0.00%	0.00	<b>0.00</b>
- additional use, other days (per rink)	28.85	0.00%	0.00	<b>0.00</b>

**Comments**

Bromsgrove Town Bowls Club disbanded in 2018 and Leisure Sports Development Team have continued to engage with other clubs and players to create a new club. Unfortunately this has not been successful with the general decline on bowls in the area and the competition from Hewell Bowls and Charford Indoor Bowls. Therefore whilst it is important to increase costs to support the maintenance of the green, costs to be increased by minimum of 2% to encourage more season ticket and general public participation

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>OTHER RECREATION GROUNDS AND OPEN SPACES</u></b>				
<b>Football Pitch (without changing facilities)</b>				
- adult (per game)	33.95	0.00%	-34.00	0.00
- junior (per game)	20.70	0.00%	-20.70	0.00
<b>Changing Facilities</b>				
- adult	46.35	0.00%	-46.40	0.00
- junior	23.80	0.00%	-23.80	0.00
<b>New pricing structure below</b>				
<b><u>Football</u></b>				
<b>SENIOR 11 a side with changing</b>				
Match games	0.00	0.00%	55.00	55.00
<b>SENIOR 11 a side without changing</b>				
Match games	0.00	0.00%	40.00	40.00
<b>JUNIOR 9 or 11 a side with changing</b>				
Match games	0.00	0.00%	30.00	30.00
per season ( x 12 games)	0.00	0.00%	360.00	360.00
<b>JUNIOR 9 or 11 a side without changing</b>				
Match games	0.00	0.00%	22.50	22.50
per season ( x 12 games)	0.00	0.00%	270.00	270.00
<b>MINI FOOTBALL 5 or 7 a side</b>				
Match games	0.00	0.00%	16.50	16.50
per season ( x 12 games)	0.00	0.00%	198.00	198.00
<b>Fairs</b>				
<b>Boleyn Road, Frankley</b>				
- fairs (per day)	473.80	0.00%	0.00	473.80
- deposit	2,166.70	0.00%	0.00	2,166.70
<b>Market Street Recreation Ground</b>				
- fairs (per day)	477.35	0.00%	0.00	477.35
- deposit	2,187.75	0.00%	0.00	2,187.75
<p>One free day is allowed for each of the above bookings by fairs/circuses. Other hiring's – charge to be decided at the time of application.</p> <p>Football pitches and parks are not available for any organised football activity during the period June 1st to July 15th. This is to allow the pitches a rest period and for maintenance work to take place.</p> <p>After this date any organised football training must be paid for at a cost of £10 per session for one team and a negotiated price for more than one team. Please contact the Parks Team to book this, pitches will be allocated at our discretion.</p>				
<b><u>Comments</u></b>				
Football - New pricing structure to reflect the actual requirement needed and in line with the current market.				

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>ALLOTMENTS</u></b>				
<i>(Charge is for October 2014 - September 2015)</i>				
- Rent per acre equivalent to 0.404685 hectares	1,173.10	0.00%	0.00	<b>1,173.10</b>
- Rent per 3/4 acre equivalent to 0.303514 hectares	787.80	0.00%	0.00	<b>787.80</b>
- Rent per 1/2 acre equivalent to 0.202342 hectares	467.50	0.00%	0.00	<b>467.50</b>
- Rent per 1/4 acre equivalent to 0.101171 hectares	214.80	0.00%	0.00	<b>214.80</b>
- Rent per 1/16 acre equivalent to 0.25529 hectares	49.40	0.00%	0.00	<b>49.40</b>
- Rent per 1/32 acre equivalent to 0.01264 hectares	34.60	0.00%	0.00	<b>34.60</b>
<b><u>Comments</u></b>				
There are no increases for allotments in 2020/21 to enable the parks service to review the allotment provision in 2020.				
<b><u>Bromsgrove Outdoor Events Hire</u></b>				
<b><u>£250 - £1500 Bond Payable</u></b>				
<b><u>Events</u></b>				
<b><u>Commercial Rates</u></b>				
<b>Small Attendance = 0 to 99</b>				
Per Hour	56.90	0.00%	<b>-59.60</b>	<b>0.00</b>
Per half day	0.00	0.00%	155.00	<b>155.00</b>
Per Day	277.30	2.00%	4.70	<b>282.00</b>
<b>Medium Attendance = 100 to 499</b>				
Per Hour	74.20	0.00%	<b>-74.20</b>	<b>0.00</b>
Per half day	0.00	0.00%	220.00	<b>220.00</b>
Per Day	370.10	2.00%	7.90	<b>378.00</b>
<b>Large Attendance = 500 to 1999</b>				
Per Hour	93.90	0.00%	<b>-93.90</b>	<b>0.00</b>
Per half day	0.00	0.00%	280.00	<b>280.00</b>
Per Day	462.90	2.00%	9.10	<b>472.00</b>
<b><u>Community Rates</u></b>				
<b>Small Attendance = 0 to 99</b>				
Per Hour	22.10	0.00%	<b>-22.10</b>	<b>0.00</b>
Per half day	0.00	0.00%	65.00	<b>65.00</b>
Per Day	103.90	2.00%	2.10	<b>106.00</b>
<b>Medium Attendance = 100 to 499</b>				
Per Hour	27.70	0.00%	<b>-27.70</b>	<b>0.00</b>
Per half day	0.00	0.00%	80.00	<b>80.00</b>
Per Day	132.70	2.00%	1.80	<b>134.50</b>

Service Category	charge 1st April 2019	% Change	Increase / Decrease	Proposed charge from 2020
	£		£	£
<b>Large Attendance = 500 to 1999</b>				
Per Hour	33.20	0.00%	-33.20	0.00
Per half day	0.00	0.00%	95.00	95.00
Per Day	162.60	2.00%	3.40	166.00
<b><u>Charities / Not For Profit Organisations</u></b>				
<b>Small Attendance = 0 to 99</b>				
Per Hour	15.20	0.00%	-15.20	0.00
Per half day	0.00	0.00%	45.00	45.00
Per Day	72.60	2.00%	1.40	74.00
<b>Medium Attendance = 100 to 499</b>				
Per Hour	18.40	0.00%	-18.40	0.00
Per half day	0.00	0.00%	54.00	54.00
Per Day	87.80	2.00%	1.70	89.50
<b>Large Attendance = 500 to 1999</b>				
Per Hour	23.90	0.00%	-23.90	0.00
Per half day	0.00	0.00%	65.00	65.00
Per Day	116.00	2.00%	2.30	118.30
<b><u>Fairs &amp; Circuses Min of 3 day Hire</u></b>				
Small Attendance = 0 to 99 Per Day	431.60	2.00%	8.60	440.20
<b><u>Outdoor Fitness Session</u></b>				
<b>Commercial Rates (Per Day)</b>				
Summer Fee (Apr to Sept) <b>One day maximum usage per week</b>	400.45	0.00%	0.00	400.45
Summer Fee (Apr to Sept) <b>Two days maximum usage per week</b>	650.00	0.00%	0.00	650.00
Summer Fee (Apr to Sept) <b>Three days maximum usage per week</b>	700.00	0.00%	0.00	700.00
Winter Fee (Oct to Mar) <b>One day maximum usage per week</b>	200.00	0.00%	0.00	200.00
Winter Fee (Oct to Mar) <b>Two days maximum usage per week</b>	400.00	0.00%	0.00	400.00
Winter Fee (Oct to Mar) <b>Three days maximum usage per week</b>	600.00	0.00%	0.00	600.00
Annual Fee <b>One day maximum usage per week</b>	520.00	0.00%	0.00	520.00
Annual Fee <b>Two days maximum usage per week</b>	850.00	0.00%	0.00	850.00
Annual Fee <b>Three days maximum usage per week</b>	1,000.00	0.00%	0.00	1,000.00
<b>Community Rates (Per Day)</b>				
Summer Fee (Apr to Sept) <b>One day maximum usage per week</b>	200.00	0.00%	0.00	200.00
Summer Fee (Apr to Sept) <b>Two days maximum usage per week</b>	300.00	0.00%	0.00	300.00
Summer Fee (Apr to Sept) <b>Three days maximum usage per week</b>	350.00	0.00%	0.00	350.00
Winter Fee (Oct to Mar) <b>One day maximum usage per week</b>	80.00	0.00%	0.00	80.00
Winter Fee (Oct to Mar) <b>Two days maximum usage per week</b>	200.00	0.00%	0.00	200.00
Winter Fee (Oct to Mar) <b>Three days maximum usage per week</b>	300.00	0.00%	0.00	300.00
Annual Fee <b>One day maximum usage per week</b>	250.00	0.00%	0.00	250.00
Annual Fee <b>Two days maximum usage per week</b>	450.00	0.00%	0.00	450.00
Annual Fee <b>Three days maximum usage per week</b>	500.00	0.00%	0.00	500.00

Service Category	charge 1st April 2019	% Change	Increase / Decrease	Proposed charge from 2020
	£		£	£
Trial fee (1 day per week - MAX 4 week trial)	100.00	0.00%	0.00	100.00
<b>Additional Costs for Outdoor Event Space:</b> Ø Set up and Clearance charged @ 50% of applicable rate Ø Any event in excess of 1999 attendees is STN <b>Additional Costs for Outdoor Fitness Space:</b> Ø Set up and Clearance charged @ 50% of applicable rate				
<b>Comments</b> Freezing fees and charges should help encourage more use to enable clubs or individuals increase their usage base and therefore generate more users of the parks and open spaces. If the charges are too high this has the potential for individuals and clubs seek alternative locations. Our fees and charges are at the higher end of other benchmarked authorities. Bromsgrove Events and outdoor space Hire 2020/21 Increase to open space/event hire at 2% to encourage increase useage and promotion opportunity. Hourly rate changed to half day rate for hire of parks to encourage am or pm use. There is low demand for hourly use (with set up and dismantling).				
<b><u>BROMSGROVE DISTRICT COUNCIL - PARKSIDE SUITE</u></b>				
<b><u>Per Hour (Suggest min Hire of 2hrs)</u></b>				
<b>Main Room</b>				
Community Group	22.70	1.32%	0.30	23.00
Regular Hire	34.10	2.64%	0.90	35.00
Commercial Hire	45.40	1.32%	0.60	46.00
<b>Committee Room</b>				
Community Group	12.50	4.00%	0.50	13.00
Regular Hire	18.70	1.60%	0.30	19.00
Commercial Hire	24.90	2.41%	0.60	25.50
<b>Combined</b>				
Community Group	30.50	1.64%	0.50	31.00
Regular Hire	48.70	0.62%	0.30	49.00
Commercial Hire	67.00	0.75%	0.50	67.50
<b><u>Half Day up to 5pm (max 4hrs)</u></b>				
<b>Main Room</b>				
Community Group	85.20	0.94%	0.80	86.00
Regular Hire	102.20	2.74%	2.80	105.00
Commercial Hire	170.30	1.29%	2.20	172.50
<b>Committee Room</b>				
Community Group	37.40	1.60%	0.60	38.00
Regular Hire	49.90	4.21%	2.10	52.00
Commercial Hire	62.30	4.33%	2.70	65.00

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>Combined</b>				
Community Group	104.60	0.38%	0.40	<b>105.00</b>
Regular Hire	145.40	3.16%	4.60	<b>150.00</b>
Commercial Hire	209.30	2.72%	5.70	<b>215.00</b>
<b><u>Full Day Up to 5pm</u></b>				
<b>Main Room</b>				
Community Group	154.35	3.66%	5.70	<b>160.00</b>
Regular Hire	192.94	3.66%	7.10	<b>200.00</b>
Commercial Hire	275.63	1.59%	4.40	<b>280.00</b>
<b>Committee Room</b>				
Community Group	62.32	4.30%	2.70	<b>65.00</b>
Regular Hire	74.78	4.31%	3.20	<b>78.00</b>
Commercial Hire	93.47	2.71%	2.50	<b>96.00</b>
<b>Combined</b>				
Community Group	203.18	0.90%	1.80	<b>205.00</b>
Regular Hire	254.00	2.36%	6.00	<b>260.00</b>
Commercial Hire	338.63	1.88%	6.40	<b>345.00</b>
<b><u>Combined Evening Commercial Hire, Fridays and Saturday's, 5pm - Midnight</u></b>	330.00	4.55%	15.00	<b>345.00</b>
<p>Only half day and full day rates allowed for weekends. No hourly rates.</p> <p>All day rate for weddings £720** (day and evening to include kitchen and set up) 9am – 12 midnight</p> <p>Sunday hire rates by negotiation.</p> <p>Room 54(Training Room) - Any internal county organisations whom wish to use this room will be charged £25.00 per hour.</p>				
<b><u>Customer Services</u></b>				
<b>Interview rooms (based at the service centre)</b>				
- Per Full day (9am - 5pm)	43.70	1.70%	0.70	<b>44.40</b>
- Per Half day (9am-1pm/1pm-5pm)	27.30	1.70%	0.50	<b>27.80</b>
- Per hour (1Full hour only)	9.30	1.70%	0.20	<b>9.50</b>
<b>Comments</b>				
Committee Room increase to reflect cost and demand of service.				

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>Bromsgrove Markets</u></b>				
<b>3 x 3 Market Stall</b>				
Tuesday (per day)	28.00	0.00%	0.00	0.00
Friday (per day)	29.00	0.00%	0.00	0.00
Saturday (per day)	32.00	0.00%	0.00	0.00
Tues, Fri & Sat (Casual Booking) (per week)	85.00	0.00%	0.00	0.00
Tues, Fri & Sat (Annual Booking) (per week)	80.54	0.00%	0.00	0.00
<b>6 x 3 Market Stall</b>				
Tuesday (per day)	39.50	0.00%	0.00	0.00
Friday (per day)	39.50	0.00%	0.00	0.00
Saturday (per day)	44.00	0.00%	0.00	0.00
Tues, Fri & Sat (Casual Booking) (per week)	119.00	0.00%	0.00	0.00
Tues, Fri & Sat (Annual Booking) (per week)	111.62	0.00%	0.00	0.00
Electricity (per day)	5.00	0.00%	0.00	0.00
<b>Catering Van</b>				
Tuesday / Friday	28.00	0.00%	0.00	0.00
Saturday	28.00	0.00%	0.00	0.00
Tues, Fri & Sat (Casual Booking)	82.00	0.00%	0.00	0.00
Tues, Fri & Sat (Annual Booking)	77.00	0.00%	0.00	0.00
<b>Fees above now superseded by new pricing structure below.</b>				
<b><u>Bromsgrove Markets</u></b>				
<b>3 x 3 Market Stall (per day)</b>				
Tuesday Regular Trader	28.00	-5.36%	-1.50	26.50
Tuesday Casual Trader	0.00	0.00%	28.50	28.50
Friday Regular Trader	28.00	8.93%	2.50	30.50
Friday Casual Trader	0.00	0.00%	32.50	32.50
Saturday Regular Trader	32.00	1.56%	0.50	32.50
Saturday Casual Trader	0.00	0.00%	34.50	34.50
All 3 days (Annual booking per week)	80.54	0.20%	0.20	80.70
All 3 days (Casual booking per week)	85.00	2.00%	1.70	86.70
<b><u>Comments</u></b>				
Tuesday Regular Trader - Price reduced to encourage new traders on the weakest market day				
Tuesday Casual Trader - New line added to recognise different charges between regular and casual traders				
Friday Regular Trader - Price increased to balance lost of income on the Tuesday on the strongest market day				
Friday Casual Trader - New line added to recognise different charges between regular and casual traders				
Saturday Regular Trader - 2% RPI increase				
Saturday Casual Trader - New line added to recognise different charges between regular and casual traders				
All 3 days (Annual booking per week) - Small increase following a fee review				
All 3 days (Casual booking per week) - 2% increase				



Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>6 x 3 Market Stall</b>				
Tuesday Regular Trader	39.50	-3.80%	-1.50	38.00
Tuesday Casual Trader	0.00	0.00%	40.00	40.00
Each additional stall requested	0.00	0.00%	11.50	11.50
Friday Regular Trader	39.50	3.80%	1.50	41.00
Friday Casual Trader	0.00	0.00%	44.00	44.00
Each additional stall requested	0.00	0.00%	11.50	11.50
Saturday Regular Trader	44.00	0.00%	0.00	44.00
Saturday Casual Trader	0.00	0.00%	46.50	46.50
Each additional stall requested	0.00	0.00%	12.00	12.00
All 3 days (Annual booking per week)	111.62	-0.56%	-0.60	111.00
All 3 days (Casual booking per week)	119.00	2.02%	2.40	121.40
<b>Comments</b>				
<p>Tuesday Regular Trader - Price reduced to encourage new traders on the weakest market day  Tuesday Casual Trader - New line added to recognise different charges between regular and casual traders  Each additional stall required - New line added to encourage greater stall take up  Friday Regular Trader - Price increased to balance lost of income on the Tuesday on the strongest market day  Friday Casual Trader - New line added to recognise different charges between regular and casual traders  Each additional stall required - New line added to encourage greater stall take up  Saturday Regular Trader - Following a fee review this has been kept the same as last year  Saturday Casual Trader - New line added to recognise different charges between regular and casual traders  Each additional stall required - New line added to encourage greater stall take up  All 3 days (Annual booking per week) - Small increase following a fee review  All 3 days (Casual booking per week) - 2% increase</p>				
<b>Catering Van</b>				
Tuesday Regular Trader	28.00	-8.93%	-2.50	25.50
Tuesday Casual Trader	0.00	0.00%	30.00	30.00
Friday Regular Trader	28.00	5.36%	1.50	29.50
Friday Casual Trader	0.00	0.00%	34.00	34.00
Saturday Regular Trader	28.00	12.50%	3.50	31.50
Saturday Casual Trader	0.00	0.00%	36.00	36.00
All 3 days (Annual booking per week)	77.00	1.30%	1.00	78.00
All 3 days (Casual booking per week)	82.00	1.95%	1.60	83.60
<b>Comments</b>				
<p>Tuesday Regular Trader - Price reduced to encourage new traders on the weakest market day  Tuesday Casual Trader - New line added to recognise different charges between regular and casual traders  Friday Regular Trader - Price increased to balance lost of income on the Tuesday on the strongest market day  Friday Casual Trader - New line added to recognise different charges between regular and casual traders  Saturday Regular Trader - Price increased so to be inline with stalls been more expensive on Saturdays  Saturday Casual Trader - New line added to recognise different charges between regular and casual traders  All 3 days (Annual booking per week) - Small increase following a fee review  All 3 days (Casual booking per week) - 2% increase</p>				

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>Table only booking for Craft Markets (only available in good weather)</b> First two 5ft tables each additional table  <b>Electric</b> Regular 3 day traders Casual/Single day traders per day	0.00 0.00  15.00 0.00	0.00% 0.00%  -38.67% 0.00%	15.00 5.00  -5.80 5.00	15.00 5.00  9.20 5.00
<b>Trade Waste Collection</b> Regular 3 day traders Casual/Single day traders	0.00 0.00	0.00% 0.00%	2.60 5.00	2.60 5.00
<b>Comments</b> Table only booking for craft markets - New lines for craft traders not requiring a gazebo just a table & pitch Electric - Fee reduced to £3 a day following a review of electric usage in 2018 plus a 2% increase Electric - New line added to recognise different charges between regular and casual traders Trade waste - New lines added for trade waste collection now been offered.				

**BROMSGROVE DISTRICT COUNCIL**

**Planning and Regeneration**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2019	% Change	Increase / Decrease	Proposed charge from 2020
	£		£	£
<b>Development Management</b>				
High Hedge Complaints	595.10	0.00%	0.00	<b>595.10</b>
High Hedge Complaints - reduced for people on benefits	237.60	0.00%	0.00	<b>237.60</b>
<b>Pre Application Fee</b>				
<b>Residential Development/ Development Site Area/Proposed Gross Floor Area</b>				
Householder Development	0.00	0.00%	100.00	<b>100.00</b>
1* Dwelling	206.00	4.85%	10.00	<b>216.00</b>
2-4 Dwellings	309.00	4.85%	15.00	<b>324.00</b>
5-9 Dwellings	618.00	5.02%	31.00	<b>649.00</b>
10 - 49 Dwellings	1,236.00	5.02%	62.00	<b>1,298.00</b>
50 - 99 Dwellings	2,266.00	4.99%	113.00	<b>2,379.00</b>
100 - 199 Dwellings	3,090.00	5.02%	155.00	<b>3,245.00</b>
200+ Dwellings	4,120.00	5.00%	206.00	<b>4,326.00</b>
* includes one-for-one replacements				
<b>Non-residential development (floor space)</b>				
<b>Floor area is measured externally</b>				
Less than 500sqm	0.00	0.00%	300.00	<b>300.00</b>
500 - 999sqm	515.00	5.05%	26.00	<b>541.00</b>
1000 - 1999sqm	1,030.00	5.05%	52.00	<b>1,082.00</b>
2000 - 4999sqm	2,060.00	5.00%	103.00	<b>2,163.00</b>
5000 - 9999sqm	2,575.00	5.01%	129.00	<b>2,704.00</b>
10,000sqm or greater	3,090.00	5.02%	155.00	<b>3,245.00</b>
<b>Non-residential development (site area) where no building operations are proposed</b>				
Less than 0.5ha	309.00	5.18%	16.00	<b>325.00</b>
0.5 - 0.99ha	618.00	5.02%	31.00	<b>649.00</b>
1 - 1.25ha	1,030.00	5.05%	52.00	<b>1,082.00</b>
1.26 - 2ha	2,060.00	5.00%	103.00	<b>2,163.00</b>
2ha or greater	3,090.00	5.02%	155.00	<b>3,245.00</b>
Variation/removal of conditions and engineering operations (flat fee)	0.00	0.00%	200.00	<b>200.00</b>
Recovering Costs for seeking specialist advice in connection with Planning proposals	0.00	0.00%	0.00	<b>Full recovery cost</b>
<b>Obligations where the Council is the recipient</b>				
All contributions (financial or non-monetary) - PER OBLIGATION	0.00	0.00%	290.00	<b>290.00</b>
Pre-commencement trigger - PER OBLIGATION	0.00	0.00%	100.00	<b>100.00</b>
Other Triggers (Phased Payments/Provision of Infrastructure) - PER TRIGGER POINT	0.00	0.00%	150.00	<b>150.00</b>
Other obligations (eg. Occupation restrictions or removal of Permitted Development rights) - PER CLAUSE	0.00	0.00%	120.00	<b>120.00</b>
<b>Obligations for another signatory (eg. Worcestershire County Council)</b>				
All contributions (financial or non-monetary) - PER OBLIGATION	0.00	0.00%	175.00	<b>175.00</b>
Pre-commencement trigger - PER OBLIGATION	0.00	0.00%	60.00	<b>60.00</b>
Other Triggers (Phased Payments/Provision of Infrastructure) - PER TRIGGER POINT	0.00	0.00%	90.00	<b>90.00</b>
Ongoing Monitoring of large sites	0.00	0.00%	400.00	<b>400.00</b>

**Fee Concessions**

**Some pre-application advice will still be provided free of charge. For example where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application) or where works relate to a listed building.**

**Some advice is provided at a reduced or concessionary rate. If the proposal is being submitted by or is for the benefit of a Parish Council or other Local Authority, then the appropriate fee is reduced by 50%. In addition if the scheme relates to a solely affordable housing scheme, the Applicant is a Registered Social Landlord or Housing Association the fee for pre application advice would also be reduced by 50%.**

**Comments**

In the context of developing land, pre- application charges are not generally seen as prohibitive. In addition the advantages of entering into early dialogue can save time and money for applicants with the early identification of issues. Existing rates have therefore been increased by around 5%. In addition new categories have been added ; Householder development, less than 500 sqm of commercial space and a flat fee for variation of conditions or engineering works.

Some Planning Applications are accompanied by specialist reports justifying the development (such as the Agricultural need for a development, Design approaches, Ecology and Viability arguments etc.) Professional and impartial advice is often required to assess such documents and as this is carried out for the benefit of the developer, this cost should not be borne by the public purse. The Council uses a group of advisors appropriately procured through a non profit making Framework to perform this function. The principle of recovering the costs of these assessments is therefore being sought.

Monitoring of Legal agreements is a new charge enabled by the Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019, which make changes to 2010 CIL Regulations (as amended). The charge is not set by statute but must be fair and reasonably related in scale and kind to the development. It must not exceed the authority's estimate of its cost of the monitoring. A tabular approach is therefore recommended.

Increases this year are proposed at 5 % in order to move closer to a cost neutral service.

New fees - Currently legal agreements are monitored by existing staff resources. Enabling fees to be collected to support this function will reduce the costs of running the service as a whole, but will not and cannot generate 'income'.

## BUILDING CONTROL -2020 - VAT AT 20%

### Explanatory notes

**1** Before you build, extend or convert a building to which the building regulations apply, you or your agent must submit a Building regulations application. The charge you have to pay depends on the type of work, the number of separate properties, or the total floor area. You can use the following tables with the current charges regulations to work out the charges. If you have any difficulties, please do not hesitate to call us.

**2** The charges are as follows.

Category A: New domestic homes, flats or conversions etc.

Category B: Extending or altering existing homes

Category C: Any other project including commercial or industrial projects etc.

Individually determined fees are available for most projects. We would be happy to discuss these with you if you require. In certain cases, we may agree that you can pay charges in instalments. Please contact us for further discussions.

**3** Exemptions and reductions in charges.

a If your plans have been approved or rejected, you won't have to pay again if you resubmit plans for the same work which has not started, provided you resubmit with 3 years of the original application date.

b You don't have to pay charges if the work will provide access to a building or is an extension to store medical equipment or provide medical treatment facilities for a disabled person. In order to claim exemption, an application must be supported by appropriate evidence as to the nature of the disabled persons disability. In these regulations, a 'disabled person' is a person who is described under section 29(1) of the National Assistance Act 1948 (as extended by section 8(2) Mental Health Act 1959).

**4** You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. VAT is included in the attached fees.

**5.** Regularisation applications are available for cases where unauthorised building work was undertaken without an application. Such work can only be regularised where the work was undertaken after October 1985 and not within the last 6 months. The Authority is not obliged to accept Regularisation applications. Regularisation application fees are individually determined. Please contact us to discuss regularisation application fees.

**6.** Reversion applications. Where the control of a building project passes from a third party to the Council a reversion application will be required. Reversion application fees are individually determined.

**7.** The additional charge refers to electrical works undertaken by a non qualified person who is unable to certify their work to appropriate electrical regulations.

### Other information

**1** These notes are for guidance only and do not replace Statutory Instrument 2010 number 0404 which contains the full statement of the law, and the Scheme of Recovery of Fees dated April 2014.

**2** These guidance notes refer to the charges that you have to pay for building control services within North Worcestershire.

Telephone payments are accepted. Please contact the relevant payment centre with your address and card details:

**Bromsgrove 01527 881402**

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>TABLE A: Standard Charges for the Creation or Conversion to New Housing</b>				
Application Charge	Please Ring for Quote			Please Ring for Quote
Regularisation Charge	Please Ring for Quote			Please Ring for Quote
Additional Charge	Please Ring for Quote			Please Ring for Quote
<b>TABLE B: Domestic Extensions and alterations to a Single Building (please contact us)</b>				
Application Charge - New	Please Ring for Quote			Please Ring for Quote
Regularisation Charge - New	Please Ring for Quote			Please Ring for Quote
Additional Charge - New	Please Ring for Quote			Please Ring for Quote
<b>Garage Conversion to habitable room</b>				
Application Charge	360.00	4.17%	15.00	<b>375.00</b>
Regularisation Charge	432.00	4.17%	18.00	<b>450.00</b>
Additional Charge	Please contact us			Please contact us
<b>Electrical works by non-qualified electrician</b>				
Application Charge	Please contact us			Please contact us
Regularisation Charge	Please contact us			Please contact us
Additional Charge	N/A			N/A
<b>Renovation of thermal element</b>				
Application Charge	220.00	5.00%	11.00	<b>231.00</b>
Regularisation Charge	264.00	4.17%	11.00	<b>275.00</b>
Additional Charge	N/A			N/A
<b>Installing steel beam(s) within an existing house</b>				
Application Charge	215.00	4.65%	10.00	<b>225.00</b>
Regularisation Charge	258.00	4.65%	12.00	<b>270.00</b>
Additional Charge	N/A			N/A
<b>Window replacement</b>				
Application Charge	215.00	4.65%	10.00	<b>225.00</b>
Regularisation Charge	258.00	4.65%	12.00	<b>270.00</b>
Additional Charge	N/A			N/A

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b>Installing a new boiler or wood burner etc.</b>				
Application Charge	420.00	4.76%	20.00	<b>440.00</b>
Regularisation Charge	504.00	5.16%	26.00	<b>530.00</b>
Additional Charge	N/A			<b>N/A</b>
<b><u>TABLE C: All Other works - Alterations and new build</u></b>				
Application Charge	Please Contact Us			<b>Please Contact Us</b>
Regularisation Charge	Please Contact Us			<b>Please Contact Us</b>

**Comments**

No VAT is payable on Regularisation charges.

The above fees (where stated) are to be published on the Council website as fixed fees. These fees reflect minor repetitive operations where the cost neutral input from the service can now be determined.

The remaining 'please contact us' fees require site specific fee charges in line with regulatory requirements.

**For Office or shop fit outs, installation of a mezzanine floor and all other work where the estimated cost exceeds £50,000, please contact the Building Control Office on 01527 881402 for a competitive quote**

**These charges have been set on the following basis:**

1. That the building work does not consist of, or include innovative or high risk construction techniques and / or duration of the building work from commencement to completion does not exceed 12 months
2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.

**Building Control – Supplementary Charges**

If you are selling a property that has been extended or altered, you need to provide evidence to prospective purchasers that any relevant building work has been inspected and approved by a Building Control Body. That evidence is in the form of a Building Regulations Completion / Final Certificate and / or an Approval or Initial Notice (called the 'authorised documents' in the Home Information Pack Regulations).

Legal entitlement to a Completion Certificate is subject to conditions. In cases where the Council is not told that building work is completed, or the building is occupied without addressing outstanding Building Regulation matters, a certificate is not issued. Despite the best efforts of the Council's Building Control Surveyors, many home owners who undertake building works fail to obtain a Completion Certificate and their application is archived. A fee is payable to re-open archived building regulations applications for the purposes of issuing a completion certificate.

Other charges are payable where we are asked to withdraw a Building Regulations application and refund fees, or asked to re-direct inspection fee invoices. Fees are payable in cleared funds before the release of any authorised documents or other actions listed below.

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>ARCHIVED APPLICATIONS</u></b> Process request to re-open archived building control file, resolve case and issue completion certificate (Administration Fee) Each visit to site in connection with resolving archived building control cases (Per Site Visit)	52.80 68.90	5.00% 4.99%	2.60 3.40	<b>55.40</b> <b>72.30</b>
<b><u>WITHDRAWN APPLICATIONS</u></b> Process request <u>With additional fees of:</u> Withdraw Building Notice application where no inspections have taken place  Withdraw Building Notice application where inspections have taken place  Withdrawn Full Plans application without plans being checked or any site inspections being made  Withdraw Full Plans application after plan check but before any inspections on site  Withdraw Full Plans application after plan check and after site inspections made	52.80  refund submitted fee less admin fee  refund submitted fee less admin fee, less £66.90 per site visit made  refund submitted fee less admin fee refund inspection fee (where paid up-front) less admin fee  refund any paid inspection fee less admin fee, less £66.90 per site inspection made	5.00%	2.60  refund submitted fee less admin fee refund submitted fee less admin fee, less £65.90 per site visit made refund submitted fee less admin fee refund inspection fee (where paid up-front) less admin fee  refund any paid inspection fee less admin fee, less £65.90 per site inspection made	<b>55.40</b>  <b>refund submitted fee less admin fee</b> <b>refund submitted fee less admin fee, less £72.30 per site visit made</b> <b>refund submitted fee less admin fee</b> <b>refund inspection fee (where paid up-front) less admin fee</b>  <b>refund any paid inspection fee less admin fee, less £72.30 per site inspection made</b>
<b><u>RE-DIRECT INSPECTION FEES / ISSUE COPY DOCUMENTS</u></b> Process request to re-invoice inspection fee to new addressee or issue copies of previously issued Completion Certificates, Plans Approval Notices or Building Notice acceptances. Optional Consultancy Services	52.80 Please Contact Us	5.00%	2.60 Please Contact Us	<b>55.40</b> <b>Please Contact Us</b>
<b><u>*Charges Note*</u></b>  Under the Building (Local Authority Charges) Regulations 2010 local authority building control is not permitted to make a profit or loss. The service is to ensure full cost recovery and no more. Any surplus or loss made against expenditure budgets is to be offset against the following years fees and charges setting. In addition, the level of competition from the private sector needs to continually defended against therefore it is proposed to curtail both the extent of fee categories published and to make extensive use of the fact that legislation now allows local authorities to offer site specific quotations for building regulations applications. In addition expenditure of the service has reduced since the creation of a shared service resulting in a reduction in the hourly rate charged by the service. Inspection fees equate to 70% of the total fee payable for a project.				
<b><u>Comments</u></b>  In order to comply with the regulatory requirement to be cost neutral, building control offers project specific fees on the vast majority of applications it receives. Where the small number of known fixed fees are declared (as shown above) these have been increased and rounded where appropriate to reflect the slight increase in the hourly cost of the service for 20/21.				



**BROMSGROVE DISTRICT COUNCIL****Regulatory Services**

Roundings are generally rounded to the nearest 10p.

<b>Service Category</b>	<b>charge 1st April 2019</b>	<b>% Change</b>	<b>Increase / Decrease</b>	<b>Proposed charge from 2020</b>
	<b>£</b>		<b>£</b>	<b>£</b>
<b>TAXI LICENSING</b>				
- Hackney Carriage - excluding vehicle testing	243.00	2.06%	5.00	<b>248.00</b>
- Hackney Carriage vehicle tests	64.00	3.13%	2.00	<b>66.00</b>
- Private Hire - excludes vehicle testing	225.00	2.22%	5.00	<b>230.00</b>
- Private Hire vehicle tests	55.00	1.82%	1.00	<b>56.00</b>
- Private Hire Operator 1 year	290.00	2.07%	6.00	<b>296.00</b>
- Private Hire Operator 5 year	1,102.00	2.00%	22.00	<b>1,124.00</b>
- HC/PH Drivers Licence - 1 year	95.00	2.11%	2.00	<b>97.00</b>
- HC/PH Drivers Licence - 3 year	228.00	2.19%	5.00	<b>233.00</b>
- Meter Test	25.00	4.00%	1.00	<b>26.00</b>
- Hackney Carriage mid-term vehicle test	64.00	1.56%	1.00	<b>65.00</b>
- Private Hire mid-term vehicle test	55.00	1.82%	1.00	<b>56.00</b>
- Re-Test Fee - Within 48 hours	28.00	3.57%	1.00	<b>29.00</b>
- Knowledge test	22.00	4.55%	1.00	<b>23.00</b>
- Administration charge - new applications	36.00	2.78%	1.00	<b>37.00</b>
- Replacement vehicle plate	22.00	4.55%	1.00	<b>23.00</b>
- Replacement Driver's Licence	20.00	5.00%	1.00	<b>21.00</b>
- Trailer Test	20.00	5.00%	1.00	<b>21.00</b>
- Transfer of ownership of licensed vehicle	37.00	2.70%	1.00	<b>38.00</b>
- Criminal Bureau Check	55.00	1.82%	1.00	<b>56.00</b>
- DVLA Check - Electronic	6.00	16.67%	1.00	<b>7.00</b>
- DVLA Check	11.00	9.09%	1.00	<b>12.00</b>
<b>GENERAL LICENSING</b>				
- Annual Street Trading Consent - Food - Initial - per annum	1,418.00	2.05%	29.00	<b>1,447.00</b>
- Annual Street Trading Consent - Food - Renewal - per annum	1,301.00	2.00%	26.00	<b>1,327.00</b>
- Annual Street Trading Consent - Non Food - Initial - per annum	1,183.00	2.03%	24.00	<b>1,207.00</b>
- Annual Street Trading Consent - Non Food - Renewal - per annum	1,064.00	2.07%	22.00	<b>1,086.00</b>
- Animal Activity Licence (includes animal boarding, dog breeding, pet shops & riding establishments)				
Application Fee	322.00	2.20%	7.00	<b>329.00</b>
Variation Fee	235.00	2.00%	5.00	<b>240.00</b>

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
Inspection Fee	160.00	2.20%	4.00	<b>164.00</b>
1 Year License	180.00	2.00%	4.00	<b>184.00</b>
2 Year License	357.00	2.00%	7.00	<b>364.00</b>
3 Year License	535.00	2.00%	11.00	<b>546.00</b>
Vet Fee Recharge - if applicable	Full Cost Recovery			<b>Full Cost Recovery</b>
- Performing Animals				
Application Fee	215.00	2.00%	4.00	<b>219.00</b>
Variation Fee	155.00	2.00%	3.00	<b>158.00</b>
Inspection Fee	160.00	2.00%	3.00	<b>163.00</b>
3 Year License	290.00	3.50%	10.00	<b>300.00</b>
Vet Fee Recharge - if applicable	Full Cost Recovery			<b>Full Cost Recovery</b>
- Dangerous wild animals - Vet fees / animal welfare visit costs if applicable charged at cost	230.00	2.17%	5.00	<b>235.00</b>
- Sex Establishments	1,000.00	2.00%	20.00	<b>1,020.00</b>
- Zoo - Vet fees / animal welfare visit costs if applicable charged at cost	110.00	2.73%	3.00	<b>113.00</b>
<b>Tattooing/ ear piercing/ electrolysis/ acupuncture</b>				
- Premises	133.00	2.26%	3.00	<b>136.00</b>
- Practitioners	87.00	2.30%	2.00	<b>89.00</b>
<b>Scrap Metal Dealers Act 2013</b>				
- Site Licence (New)	290.00	2.00%	6.00	<b>296.00</b>
Per Additional Site	150.00	2.00%	3.00	<b>153.00</b>
- Collectors Licence (New)	145.00	2.00%	3.00	<b>148.00</b>
- Site Licence (Renewal)	240.00	2.00%	5.00	<b>245.00</b>
Per Additional Site	150.00	2.00%	3.00	<b>153.00</b>
- Collectors Licence (Renewal)	95.00	2.00%	2.00	<b>97.00</b>
- Variation of Licence	65.00	2.50%	2.00	<b>67.00</b>
- Copy of Licence (if lost or stolen)	25.00	2.00%	1.00	<b>26.00</b>
<b><u>ENVIRONMENTAL HEALTH</u></b>				
Dog Warden				
Penalty (statutory fee)	25.00	0.00%	0.00	<b>25.00</b>
Kennelling Fee - £15 per day or part day	13.50	11.11%	1.50	<b>15.00</b>
Kennelling Fee for dangerous dogs by breed or behaviour - £25 per day or part day	20.00	25.00%	5.00	<b>25.00</b>
Admin charge	15.00	0.00%	0.00	<b>15.00</b>
Out of hours fee	35.00	14.29%	5.00	<b>40.00</b>
Repeat offenders fee	25.00	20.00%	5.00	<b>30.00</b>
Treatment Costs (Wormer, Flea) - Per treatment	10.00	0.00%	0.00	<b>10.00</b>
Veterinary Charges	Full Cost Recovery		Full Cost Recovery	<b>Full Cost Recovery</b>
<b>Other Environmental Health Fees</b>				
ISS Certs Condemned Food	Full Cost Recovery		Full Cost Recovery	<b>Full Cost Recovery</b>
Food Hygiene Basic Course fee	Full Cost Recovery		Full Cost Recovery	<b>Full Cost Recovery</b>
<b><u>Comments</u></b>	Environmental Health - Proposed increase in some fees to minimise any impact of retendering contracts to deliver some of the dog warden service work			

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>Gambling Fees</u></b>				
<b><u>Premises Licence Fees - Discretionary</u></b>				
<b>Bingo Premises</b>				
Application to vary	1,038.00	2.02%	21.00	<b>1,059.00</b>
Application to transfer	708.00	2.12%	15.00	<b>723.00</b>
New applications	2,070.00	1.98%	41.00	<b>2,111.00</b>
Annual fee	592.00	2.03%	12.00	<b>604.00</b>
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	<b>25.00</b>
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	<b>50.00</b>
Reinstatement of licence	690.00	2.03%	14.00	<b>704.00</b>
Provisional statement	2,070.00	1.98%	41.00	<b>2,111.00</b>
<b>Adult Gaming Centre</b>				
Application to vary	888.00	2.03%	18.00	<b>906.00</b>
Application to transfer	708.00	1.98%	14.00	<b>722.00</b>
New applications	1,182.00	2.03%	24.00	<b>1,206.00</b>
Annual fee	592.00	2.03%	12.00	<b>604.00</b>
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	<b>25.00</b>
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	<b>50.00</b>
Reinstatement of licence	690.00	2.03%	14.00	<b>704.00</b>
Provisional statement	1,182.00	2.03%	24.00	<b>1,206.00</b>
<b>Family Entertainment Centre</b>				
Application to vary	686.00	2.04%	14.00	<b>700.00</b>
Application to transfer	562.00	1.96%	11.00	<b>573.00</b>
New applications	1,182.00	2.03%	24.00	<b>1,206.00</b>
Annual fee	445.00	2.02%	9.00	<b>454.00</b>
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	<b>25.00</b>
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	<b>50.00</b>
Reinstatement of licence	551.00	2.00%	11.00	<b>562.00</b>
Provisional statement	1,182.00	2.03%	24.00	<b>1,206.00</b>
<b>Betting Premises (Excluding Track)</b>				
Application to vary	888.00	2.03%	18.00	<b>906.00</b>
Application to transfer	708.00	1.98%	14.00	<b>722.00</b>
New applications	1,726.00	2.03%	35.00	<b>1,761.00</b>
Annual fee	356.00	1.97%	7.00	<b>363.00</b>
Copy of licence (Statutory Charge - cannot be above £25)	25.00	-100.00%	0.00	<b>25.00</b>
Notification of change (Statutory Charge - cannot be above £50)	50.00	-100.00%	0.00	<b>50.00</b>
Reinstatement of licence	690.00	2.03%	14.00	<b>704.00</b>
Provisional statement	1,726.00	2.03%	35.00	<b>1,761.00</b>
<b>Track</b>				
Application to vary	739.00	2.03%	15.00	<b>754.00</b>
Application to transfer	562.00	1.96%	11.00	<b>573.00</b>
New applications	1,440.00	2.01%	29.00	<b>1,469.00</b>

Service Category	charge 1st April 2019	% Change	Increase / Decrease	Proposed charge from 2020
	£		£	£
Annual fee	592.00	2.03%	12.00	604.00
Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00
Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00
Reinstatement of licence	551.00	2.00%	11.00	562.00
Provisional statement	1,440.00	2.01%	29.00	1,469.00
<b>Temporary use notices</b>				
New applications	281.00	2.14%	6.00	287.00
Copy of licence	28.00	3.57%	1.00	29.00
<b><u>Gambling Act Permit Fees - Statutory</u></b>				
<b><u>Licensed Premises Gaming Machine Permit</u></b>				
Grant	150.00	0.00%	0.00	150.00
Existing operator grant	100.00	0.00%	0.00	100.00
Variation	100.00	0.00%	0.00	100.00
Transfer	25.00	0.00%	0.00	25.00
Annual Fee	50.00	0.00%	0.00	50.00
Change of name	25.00	0.00%	0.00	25.00
Copy of Permit	15.00	0.00%	0.00	15.00
<b><u>Licensed Premises Automatic Notification Process</u></b>				
Grant	50.00	0.00%	0.00	50.00
<b><u>Club Gaming Permits</u></b>				
Grant	200.00	0.00%	0.00	200.00
Grant (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Existing operator grant	100.00	0.00%	0.00	100.00
Variation	100.00	0.00%	0.00	100.00
Renewal	200.00	0.00%	0.00	200.00
Renewal (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Annual Fee	50.00	0.00%	0.00	50.00
Change of name	100.00	0.00%	0.00	100.00
Copy of Permit	15.00	0.00%	0.00	15.00
<b><u>Club Machine Permits</u></b>				
Grant	200.00	0.00%	0.00	200.00
Grant (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Existing operator grant	100.00	0.00%	0.00	100.00
Variation	100.00	0.00%	0.00	100.00
Renewal	200.00	0.00%	0.00	200.00
Renewal (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
Annual Fee	50.00	0.00%	0.00	50.00
Copy of Permit	15.00	0.00%	0.00	15.00
Change of Name	25.00	0.00%	0.00	25.00
Transfer of Permit	25.00	0.00%	0.00	25.00

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>Family Entertainment Centre Gaming Machine Permit</u></b>				
Grant	300.00	0.00%	0.00	<b>300.00</b>
Existing operator grant	100.00	0.00%	0.00	<b>100.00</b>
Change of name	25.00	0.00%	0.00	<b>25.00</b>
Renewal	300.00	0.00%	0.00	<b>300.00</b>
Copy of Permit	15.00	0.00%	0.00	<b>15.00</b>
<b><u>Prize Gaming Permits</u></b>				
Grant	300.00	0.00%	0.00	<b>300.00</b>
Existing operator grant	100.00	0.00%	0.00	<b>100.00</b>
Change of name	25.00	0.00%	0.00	<b>25.00</b>
Renewal	300.00	0.00%	0.00	<b>300.00</b>
Copy of Permit	15.00	0.00%	0.00	<b>15.00</b>
Transitional Application Fee	100.00	0.00%	0.00	<b>100.00</b>
<b><u>Small Lottery Registration (statutory)</u></b>				
Grant	40.00	0.00%	0.00	<b>40.00</b>
Annual fee	20.00	0.00%	0.00	<b>20.00</b>
<b><u>Licensing Act - Statutory</u></b>				
Personal Licence	37.00	-100.00%	0.00	<b>37.00</b>
<b><u>Premises Licence and Club Premises Certificate</u></b>				
<b>Non- Domestic rateable value of premises</b>				
BAND A	0 - 4,300		0 - 4,300	<b>0 - 4,300</b>
BAND B	4,301 - 33,000		4,301 - 33,000	<b>4,301 - 33,000</b>
BAND C	33,001 - 87,000		33,001 - 87,000	<b>33,001 - 87,000</b>
BAND D	87,001 - 125,000		87,001 - 125,000	<b>87,001 - 125,000</b>
BAND E	125,001 and over		125,001 and over	<b>125,001 and over</b>
<b><u>New applications and variations</u></b>				
BAND A	100.00	0.00%	0.00	<b>100.00</b>
BAND B	190.00	0.00%	0.00	<b>190.00</b>
BAND C	315.00	0.00%	0.00	<b>315.00</b>
BAND D	450.00	0.00%	0.00	<b>450.00</b>
BAND E	635.00	0.00%	0.00	<b>635.00</b>
<b><u>Annual Fee</u></b>				
BAND A	70.00	0.00%	0.00	<b>70.00</b>
BAND B	180.00	0.00%	0.00	<b>180.00</b>
BAND C	295.00	0.00%	0.00	<b>295.00</b>
BAND D	320.00	0.00%	0.00	<b>320.00</b>
BAND E	350.00	0.00%	0.00	<b>350.00</b>

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<p>Property not subject to non-domestic rates will fall into Band A. Properties, which have not yet been constructed will fall into band C.</p> <p>Those premises which fall into Band 'D' will be subject to two times the amount of fee payable as outlined above, whilst those premises which fall into Band 'E' will be subject to three times the amount of fee payable, <b>if they are used exclusively or primarily for the carrying on of the retail of alcohol for consumption on the premises</b>, i.e. large public houses.</p> <p><b>Large Events</b> An additional fee will be charged where the maximum number of persons exceeds 5000 at a licensable event. Please contact the Licensing Section for further details.</p>				
<p><b>Exemptions</b> Church Halls, Community Halls, Village Halls, or other similar building etc. are exempt from paying any fees for a premises licence authorising <b>ONLY</b> the provision of regulated entertainment. If the retail of alcohol is to be included in the Premises Licence, the full fee will be payable as outlined above. No fees are payable by an educational institution, such as a school or a college (whose pupils/students have not attained the age of 19) for a premises licence authorising <b>ONLY</b> the provision of regulated entertainment providing that is for and on behalf of the educational institution.</p> <p>Application for copy of licence or summary on theft, loss etc. 10.50</p> <p>Notification of change of name or address (holder of premises licence) 10.50</p> <p>Application to vary the Designated Premises Supervisor 23.00</p> <p>Application to transfer a premises licence 23.00</p> <p>Interim authority notice following death etc. of licence holder 23.00</p> <p>Right of freeholder etc to be notified of licensing matters 21.00</p> <p>Application for making of a provisional statement 315.00</p> <p>Application for copy of certificate or summary on theft, loss etc. 10.50</p> <p>Notification of change of name or alteration of club rules 10.50</p> <p>Change of relevant registered address of club 10.50</p> <p>Temporary Event Notices 21.00</p> <p>Application for copy of licence on theft, loss etc. of temporary event notice 10.50</p> <p>Application for copy of licence on theft, loss etc. of personal licence 10.50</p> <p>Notification of change of name or address (Personal Licence) 10.50</p> <p>Notice of interest in any premises 21.00</p> <p>Minor variation application 89.00</p> <p>Should you need assistance in determining which level of fee you are required to pay, please contact Worcestershire Regulatory Services Licensing Section on (01905) 822799 Alternatively email - <a href="mailto:wrsenquiries@wocregs-services.gov.uk">wrsenquiries@wocregs-services.gov.uk</a> In all cases, cheques must be made payable to 'Bromsgrove District Council'</p>				

Service Category	charge 1st April 2019 £	% Change	Increase / Decrease £	Proposed charge from 2020 £
<b><u>Environmental Services</u></b>				
<b>Trading Certificates</b>				
Health/Export				
- Annual Specific export inspections	0.00	0.00%	474.00	<b>474.00</b>
- Certificate	0.00	0.00%	104.40	<b>104.40</b>
<b>FHRS re-rating</b>				
0.00	0.00	0.00%	165.00	<b>165.00</b>
<b>Private Water supplies</b>				
Risk Assessment per hour	0.00	0.00%	55.00	<b>55.00</b>
(minimum 1 hour)				
Investigation per hour	0.00	0.00%	55.00	<b>55.00</b>
(minimum 1 hour)				
Granting an Authorisation per hour	0.00	0.00%	55.00	<b>55.00</b>
(minimum 1 hour)				
Sampling Visit per hour	0.00	0.00%	55.00	<b>55.00</b>
<i>(minimum 1 hour)</i>				
Sample analysis per sample taken	0.00	0.00%	55.00	<b>55.00</b>
Sample taken during check monitoring	0.00	0.00%	55.00	<b>55.00</b>
Sample taken during audit monitoring	0.00	0.00%	55.00	<b>55.00</b>
<b><u>Comments</u></b>				