

BROMSGROVE DISTRICT COUNCIL
MEETING OF THE ELECTORAL MATTERS COMMITTEE

15TH JULY 2019, AT 6.00 P.M.

PRESENT: Councillors M. Glass (Chairman), S. R. Colella, R. J. Deeming,
S. G. Hession, R. J. Hunter and M. Middleton

Officers: Mrs. C. Felton, Mr D. Whitney and Ms M. Bassett

1/19 **ELECTION OF CHAIRMAN**

RESOLVED that Councillor M. Glass be elected Chairman of the Committee for the remainder of the Municipal Year.

2/19 **ELECTION OF VICE CHAIRMAN**

RESOLVED that Councillor R. J. Hunter be elected Vice Chairman of the Committee for the Municipal Year.

3/19 **TO RECEIVE APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

Apologies for absence were received from Councillor L. C. R. Mallett.

4/19 **DECLARATIONS OF INTEREST**

There were no declarations of interest, although it was noted that Councillors S. R. Colella, R. J. Deeming and S. G. Hession were also parish councillors.

5/19 **TO CONFIRM THE ACCURACY OF THE MINUTES OF THE MEETING OF THE ELECTORAL MATTERS COMMITTEE HELD ON 28TH FEBRUARY 2018**

The minutes of the meeting of the Electoral Matters Committee held on 28th February 2018 were submitted.

RESOLVED that the minutes of the Electoral Matters Committee held on 28th February 2018 be approved as a correct record.

6/19 **POLLING PLACES REVIEW**

The Electoral Services Manager introduced the report and explained that legislation required a formal review of Polling Districts, Places and Stations be completed every five years, with the next review to be completed by January 2020.

The following areas were highlighted during the presentation of the report:

- The review would cover Polling Districts (geographical areas), Polling Places (buildings or areas where Polling Stations would be located) and Polling Stations (where polling would take place).
- The Committee would decide on Polling Districts and Polling Places and the (Acting) Returning Officer would decide on the amount of polling stations within the polling place.
- This form of review would not cover Parish or Ward boundaries.
- Stakeholders would have the chance to make initial comments and to comment on proposals before the conclusion of the review.
- Any submissions would also be sent to the relevant Ward Member for comment.
- Although the review would need to be completed by January 2020, the Committee were advised that 29 November 2019 would be an ideal completion date to align with the printing of the revised Electoral Register on 1 December 2019.

Following the presentation, Members asked for clarification in respect of:

- It was confirmed that the schedule would be the same for the Police and Crime Commissioner election to be held in May 2020.
- There would be flexibility within the timetable if a General Election were to be held later in 2019.

There were no further discussions, the Committee

RESOLVED that

- (a) the timetable as set out in appendix 2 for the review be agreed;
and
- (b) that the review would commence on 17 July 2019.

The meeting closed at 6.11 p.m.

Chairman