

## OVERVIEW AND SCRUTINY BOARD

### WORK PROGRAMME

2019/20

#### RECOMMENDATION:

That the Board considers and agrees the work programme and updates it accordingly.

#### ITEMS FOR FUTURE MEETINGS

Date of Meeting	Subject	Additional Information
<b>8<sup>th</sup> July 2019</b>	Bromsgrove District Council Low Emission Vehicle Strategy	Picked up from the Cabinet Leader's Work Programme 1 <sup>st</sup> July – 31 <sup>st</sup> October 2019
	The Board to receive regular updates in respect of the implementation and cost of the Enterprise Resource Planning System.	Requested at full Council on 27 <sup>th</sup> March 2019
	Joint Staff Survey Task Group - Update on actions arising from the Survey and recommendations from the Task Group.	Arising from discussions at the meeting held on 11 <sup>th</sup> February 2019.
	Working Group Updates <ul style="list-style-type: none"> <li>• Finance and Budget</li> <li>• Corporate Performance</li> </ul>	
	Task Group Updates: <ul style="list-style-type: none"> <li>• Bromsgrove Sporting Football Club Task Group</li> <li>• Business Rates Relief Short Sharp Review</li> </ul>	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader's Work Programme Overview and Scrutiny Work Programme	
<b>2<sup>nd</sup> September 2019</b>	Bromsgrove Enterprise Park – Build Out Pre-scrutiny (Chief Executive/Head of Economic Development & Regeneration, NWEDR)	Picked up from the Cabinet Leader's Work Programme 1 <sup>st</sup> Feb – 31 <sup>st</sup> May 2019
	North Worcestershire Economic Growth Strategy – pre-scrutiny	Picked up from the Cabinet Leader's Work Programme 1 <sup>st</sup> April – 31 <sup>st</sup> July 2019

	Bromsgrove Council Plan	Picked up from the Cabinet Leader's Work Programme 1 <sup>st</sup> July – 31 <sup>st</sup> October 2019
	Bromsgrove Sports and Physical Activity Strategy – pre-scrutiny	Picked up from the Cabinet Leader's Work Programme 1 <sup>st</sup> July – 31 <sup>st</sup> October 2019
	Review of Customer Access and Financial Support Service – pre-scrutiny	Picked up from the Cabinet Leader's Work Programme 1 <sup>st</sup> July – 31 <sup>st</sup> October 2019
	Customer Services Protocol – Invite Customer Support Manager to provide an update	Arising following submission of topic proposal by Cllr S. Colella at meeting on 11 <sup>th</sup> February 2019
	Review of Council Tax Support Scheme – pre-scrutiny	Picked up from the Cabinet Leader's Work Programme 1 <sup>st</sup> July – 31 <sup>st</sup> October 2019
	Working Group Updates <ul style="list-style-type: none"> <li>• Finance and Budget</li> <li>• Corporate Performance</li> </ul>	
	Task Group Updates: <ul style="list-style-type: none"> <li>• Bromsgrove Sporting Football Club Task Group</li> <li>• Business Rates Relief Short Sharp Review</li> </ul>	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader's Work Programme	
	Overview and Scrutiny Work Programme	
<b>21<sup>st</sup> October 2019</b>	Domestic Abuse Policy – Identifying Abuse and Responding Effectively – pre-scrutiny	Picked up from the Cabinet Leader's Work Programme 1 <sup>st</sup> July – 31 <sup>st</sup> October 2019
	Scrutiny of the Crime and Disorder Partnership	There is a statutory requirement for the Board to carry out this piece of work at least once a year.
	Speeding – The Overview and Scrutiny Board to call in representatives of the Safer Roads Partnership to discuss issues with speeding.	These 3 items were raised as areas of interest at the Work Programme planning event held on 5 <sup>th</sup> June 2019.

	Recycling – the Overview and Scrutiny Board to receive information about what can and cannot be recycled and how to communicate this to the public.	
	Dog Mess and Litter – a campaign. This should consider how many fines have been issued.	
	Working Group Updates <ul style="list-style-type: none"> <li>• Finance and Budget</li> <li>• Corporate Performance</li> </ul>	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Overview and Scrutiny Work Programme	
	Cabinet Leader’s Work Programme	
<b>2<sup>nd</sup> December 2019</b>	Overview and Scrutiny – Select Committee Findings and Government Guidance	This item was first considered at the meeting on 10 <sup>th</sup> June and Members agreed to reconsider it at a later date.
	Working Group Updates <ul style="list-style-type: none"> <li>• Finance and Budget</li> <li>• Corporate Performance</li> </ul>	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	Overview and Scrutiny Work Programme	
<b>13<sup>th</sup> January 2020</b>		
	Working Group Updates <ul style="list-style-type: none"> <li>• Finance and Budget</li> <li>• Corporate Performance</li> </ul>	
	Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	Overview and Scrutiny Work Programme	
<b>10<sup>th</sup> February 2020</b>		
	Working Group Updates <ul style="list-style-type: none"> <li>• Finance and Budget</li> <li>• Corporate Performance</li> </ul>	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	

	Cabinet Leader's Work Programme	
	Overview and Scrutiny Work Programme	
<b>30<sup>th</sup> March 2020</b>		
	Working Group Updates <ul style="list-style-type: none"> <li>• Finance and Budget</li> <li>• Corporate Performance</li> </ul>	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader's Work Programme	
	Overview and Scrutiny Work Programme	
<b>27<sup>th</sup> April 2020</b>		
	Working Group Updates <ul style="list-style-type: none"> <li>• Finance and Budget</li> <li>• Corporate Performance</li> </ul>	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader's Work Programme	
	Overview and Scrutiny Work Programme	

**Areas Identified at the Work Programme Planning Event held on 5<sup>th</sup> June 2019 and to be scheduled in to meetings on an as and when basis**

**Potential Task Groups**

- Public Transport / Bus Routes / Community Transport - Members agreed that this subject should be reviewed by a Task Group. The review could focus on public transport provision in rural areas and would require Members to consult with both the bus companies, Worcestershire County Council and BURT.
- Affordable and Social Housing Task Group - This review could focus on the accommodation provided by social housing organisations, planning enforcement and housing development controls and the impact of planning on the green belt.

**Potential Items for Board discussion**

- Protecting Local Shops – Members concluded that this was not a suitable subject for scrutiny as stated. However, Members agreed that the relevant Portfolio holder and the Town Centres Manager could be invited to attend a meeting of the Overview and Scrutiny Board to answer questions about town centre economic development. Members agreed that the focus should be on how to increase footfall in the town centres.
- Removal of Early Morning Bus Passes - Members expressed concerns that early morning bus passes had been removed impacting on those travelling to work. Members noted that that there was an ongoing review of public transport and consultation was being held over the summer of

2019. Members concluded that they could revisit the subject of bus passes after this consultation has been completed.
- Town Centre Congestion - A review of this subject should take into account planning enforcement.

### **Previous Task Groups to be revisited**

- Pavement Parking – The Overview and Scrutiny Board to receive an update on the recommendations arising from previous reviews of car parking.
- Anti-Social Behaviour and CCTV – the Overview and Scrutiny Board to receive an update on the recommendations arising from the previous review of CCTV.
- Air quality – The Overview and Scrutiny Board to receive an update on the recommendations arising from the previous review of air quality.
- Homelessness - The Overview and Scrutiny Board could revisit recommendations made by a previous Task Group on this subject.

### **Outstanding Items and Potential Items for pre-scrutiny**

- Demonstration of modern.gov on an iPad together with data regarding paperless agendas.
- Worcestershire Health Overview & Scrutiny Committee (HOSC) – To investigate whether HOSC is fit for purpose (possibly invite the Chairman of HOSC to a future meeting.)
- Bromsgrove Market Update – following presentation at the June 2019 meeting, it was agreed that a further update would be received in 12 months' time - schedule in for meeting in June 2020

When considering topics for investigations Members may wish to take into account the Council's Strategic Purposes as detailed below:

# Our Strategic Purposes for Bromsgrove

*Help me to  
live my life  
independently*

*Help me to  
be financially  
independent*

*Keep my  
place safe  
& looking  
good*

*Help me  
find  
somewhere  
to live in my  
locality*

*Provide  
good things  
for me to  
see, do &  
visit*

*Help  
me run a  
successful  
business*



**Support services enable us to  
deliver our purposes**

For more information view the Council Plan at:  
<http://www.bromsgrove.gov.uk/cms/council-and-democracy/council-plan.aspx>



**Bromsgrove  
District Council**

[www.bromsgrove.gov.uk](http://www.bromsgrove.gov.uk)