

FORWARD PLAN OF KEY DECISIONS

1 NOVEMBER 2011 TO 29 FEBRUARY 2012

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 1 November 2011 to 29 February 2012. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

Key Decisions are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

Key Decisions will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

Further details of each Key Decision are appended to the Forward Plan. To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. It also includes decisions to be taken over a longer period where these are known. The Forward Plan is updated and published on the Council's website on a monthly basis.

CABINET MEMBERSHIP

Councillor R. Hollingworth	Leader of the Council and Portfolio Holder for Finance, Partnerships and Economic Development
Councillor Mrs. M. A. Sherrey	Deputy Leader of the Council and Portfolio Holder for Community Services, Older People, the Young and Vulnerable People
Councillor M. J. A. Webb	Portfolio Holder for Leisure, Cultural Services, Environmental Services and Emergency Planning
Councillor Dr. D. W. P. Booth	Portfolio Holder for Business Transformation (including ICT) with special responsibility for the Town Centre Regeneration and Special Projects
Councillor C. B. Taylor	Portfolio Holder for Planning, Core Strategy, Regulatory Services and Strategic Housing
Councillor M. A. Bullivant	Portfolio Holder for Policy, Performance, Communications, Customer Services, Legal, Equalities, Democratic Services and Human Resources

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or email: committee@bromsgrove.gov.uk

Item No.	Decision Taker & Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Cabinet 2 November 2011		Enforcement Policy (<i>recommendation from the Worcestershire Shared Services Joint Committee</i>)	Non-Key*	Councillor C. B. Taylor	*Cabinet will make recommendations to the full Council on 16 November 2011
2	Cabinet 2 November 2011		Feedback from Consultation on the Draft Core Strategy	Non-Key*	Councillor C. B. Taylor	*Cabinet will make recommendations to the full Council on the final Core Strategy in the new year
3	Cabinet 2 November 2011		Medium Term Financial Plan 2012/13 – 2014/15 - Presentation on Bids and Savings	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations on the Budget in due course to the full Council on 22 February 2012
4	Cabinet 2 November 2011		Proposed Merger of North Worcestershire Community Safety Partnerships	Non-Key*	Councillor Mrs. M. A. Sherrey	*Cabinet will make recommendations to the full Council on 16 November 2011
5	Cabinet 2 November 2011		Single Sustainable Community Strategy for Worcestershire	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council on 16 November 2011
6	Cabinet 2 November 2011		Disposal of Recreation Road North Car Park (<i>this report will contain exempt information and be considered in private session</i>)	Key	Councillor Dr. D. W. P. Booth	
7	Cabinet 2 November 2011		Bromsgrove Partnership Annual Report 2010/11	Non-Key	Councillor R. Hollingworth	

8	Cabinet 2 November 2011		Corporate Data Backup	Non-Key	Councillor Dr. D. W. P. Booth	
9	Cabinet 2 November 2011		Finance & Performance Monitoring Report – Quarter 2 2011/12	Non-Key	Councillors R. Hollingworth & M. A. Bullivant	
10	Cabinet 2 November 2011	Cabinet 5 October 2011	Safeguarding Children and Vulnerable Adults Policy	Non-Key	Councillor Mrs. M. A. Sherrey	Delayed by officers for further consideration
11	Cabinet 2 November 2011		Update on Waste and Street Scene Publicity Plan	Non-Key	Councillor M. J. A. Webb	
12	Cabinet 7 December 2011		Medium Term Financial Plan 2012/13 – 2014/15 – Verbal update on the Budget position	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations on the Budget in due course to the full Council on 22 February 2012
13	Cabinet 7 December 2011	Cabinet 5 October 2011	Home Choice Plus Allocations Policy Review	Key	Councillor C. B. Taylor	Delayed by officers pending further information on financial implications
14	Cabinet 7 December 2011		Council Tax Base Calculation 2012/13	Non-Key	Councillor R. Hollingworth	
15	Cabinet 7 December 2011		Future Engagement with Parish Councils	Non-Key	Councillor M. A. Bullivant	

16	Cabinet 7 December 2011		Victoria Ground Capital Works	Non-Key	Councillor M. J. A. Webb	
17	Cabinet 4 January 2012		<i>No items listed at this stage</i>			
18	Cabinet 1 February 2012		Medium Term Financial Plan 2012/13 – 2014/15 (to make recommendations on the Capital and Revenue Budgets and on the Council Tax Level for 2012/13)	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council on 22 February 2012
19	Cabinet 1 February 2012		Homelessness Grant - Performance of 2011/12 Schemes and Proposed Funding of Schemes for 2012/13	Key	Councillor C. B. Taylor	
20	Cabinet 7 March 2012		County Homelessness Strategy	Key	Councillor C. B. Taylor	

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KEY DECISION

Proposed to be made by
the Cabinet on
7th December 2011

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Cllr Kit Taylor</p>	<p>ITEM</p> <p>HOME CHOICE PLUS ALLOCATIONS POLICY REVIEW</p>	<p>WARDS AFFECTED</p> <p>All</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>A Report to Request Approval of a revised Home Choice Plus allocations policy</p> <p>REPORT AUTHOR Andy Coel, Strategic Housing Manager and Amanda Glennie, Strategic Housing Officer</p>	<p>SUMMARY</p> <p>Home Choice Plus will have been in operation for 3 years in Oct 2011 and in view of changes in Government guidance and policy we have carried out a review of the way we prioritise applicants in need of housing and allocate properties. Some of the changes will ensure that the policy is compliant with current legislation.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant effect on all wards</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
Stakeholders Home Choice Plus Partners – all Worcestershire local authorities (excluding Redditch) plus Stratford.	On line Survey for applicants, members of the public, partners and other interested bodies.	June – July 2011

DECISION TO BE MADE IN PARTNERSHIP WITH
N/A

KEY DECISION

Proposed to be made by
the Cabinet on
2nd March 2012

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Kit Taylor</p>	<p>ITEM</p> <p>COUNTY HOMELESSNESS STRATEGY</p>	<p>WARDS AFFECTED</p> <p>All</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>The County Homelessness Strategy</p> <p>REPORT AUTHOR</p> <p>Andy Coel Strategic Housing Manager</p>	<p>SUMMARY</p> <p>The report introduces a revised and updated County Homelessness Strategy for approval.</p> <p>The Strategy sits under the County Homelessness Strategy and sets out the County’s goals and aspirations for preventing homelessness or meeting the needs of those who become homeless.</p> <p>The Strategy will be in two parts – the Countywide element and then a series of local Action Plans for each partner local authority.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>The Strategy is relevant for anyone who is facing homelessness or actually homeless across this District.</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
Stakeholders Service users, partners and other stakeholders	Paper and telephone survey of those who have accessed housing options services across the County. Interviews of homeless households. Countywide Home Truths event for stakeholders.	July – Sept 2011
	Draft report circulated to partners and stakeholders	Oct – Nov 2011

DECISION TO BE MADE IN PARTNERSHIP WITH

Other local authorities across the County.

KEY DECISION

Proposed to be made by
the Cabinet on
1st February 2012

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p>	<p>ITEM</p>	<p>WARDS AFFECTED</p>
<p>Cllr Kit Taylor</p>	<p>HOMELESSNESS GRANT REPORT ON PERFORMANCE OF SCHEMES FUNDED 2011/12 AND PROPOSED FUNDING OF SCHEMES FOR 2012/13</p>	<p>All</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>A report to confirm expenditure of grant for 2011/12 and request for homelessness grant funding of schemes for 2012/13</p> <p>REPORT AUTHOR Andy Coel, Strategic Housing Manager and Amanda Glennie, Strategic Housing Officer</p>	<p>SUMMARY</p> <p>The report will provide Members with a progress report on schemes currently in place in the District for 2011/12 and seeks Members approval for the award of grant to specific schemes during 2012/13 recommended by the Homelessness Strategy Steering Group.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant effect on all wards</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p>Stakeholders Registered Housing Providers, Charities, CAB, Supporting People, Childrens Services, Specialist housing organisations.</p>	<p>Consultation with Homelessness Strategy Steering Group</p>	<p>Nov – Dec 2011</p>

DECISION TO BE MADE IN PARTNERSHIP WITH
N/A