

FORWARD PLAN OF KEY DECISIONS

1 MARCH TO 30 JUNE 2011

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 1 March 2011 to 30 June 2011. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

Key Decisions are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

Key Decisions will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

Further details of each Key Decision are appended to the Forward Plan. To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. The Forward Plan is updated and published on the Council's website on a monthly basis.

CABINET MEMBERSHIP

Councillor R. Hollingworth	Leader of the Council and Portfolio Holder for Policy, Performance, Partnerships and Economic Development
Councillor G. N. Denaro	Deputy Leader and Portfolio Holder for Resources (including Customer Services, Legal, Equalities, Democratic Services and Human Resources)
Councillor M. J. A. Webb	Portfolio Holder for Community Services (including Leisure, Cultural Services, Environmental Services and Crime and Disorder/CCTV)
Councillor Mrs. J. Dyer M.B.E.	Portfolio Holder for Planning and Regeneration
Councillor Dr. D. W. P. Booth	Portfolio Holder for Business Transformation with special responsibility for the Town Centre Regeneration
Councillor P. J. Whittaker	Portfolio Holder for Regulatory Services and Strategic Housing
Councillor Mrs. M. A. Sherrey	Portfolio Holder for Older People, the Young and Vulnerable People
Councillor R. D. Smith	Portfolio Holder for Community Cohesion and Engagement

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or email: k.firth@bromsgrove.gov.uk

Item No.	Decision Taker & Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
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1	Cabinet 6 April 2011		Council Plan 2011/14	Non-Key*	Councillor R. Hollingworth	Cabinet to make recommendations to the full Council on 20 April 2011
2	Cabinet 6 April 2011		Treasury Management Strategy 2011/12 to 2013/14	Non-Key*	Councillor G. N. Denaro	Cabinet to make recommendations to the full Council on 20 April 2011
3	Cabinet 6 April 2011	Cabinet 5 January 2011	Bromsgrove Private Sector Housing Strategy and Assistance Policy	Key	Councillor P. J. Whittaker	Delayed due to need for clarity of future government funding
4	Cabinet 6 April 2011	Cabinet 5 January 2011	Countywide Housing Strategy 2011-14	Key	Councillor P. J. Whittaker	Delayed pending final consultants report
5	Cabinet 6 April 2011		Enforcement and Fixed Penalty Notices for Environmental Services	Key	Councillor M. J. A. Webb	
6	Cabinet 6 April 2011	Cabinet 5 January 2011	Government Homelessness Grant and Support for Preventative Services	Key	Councillor P. J. Whittaker	Delayed due to need for clarity of future government funding
7	Cabinet 6 April 2011	Cabinet 5 January 2011	Worcestershire 'Single Conversation' and Local Investment Plan	Key	Councillor P. J. Whittaker	Delayed due to need for clarity of future government funding
8	Cabinet 6 April 2011	Cabinet 2 March 2011	Review of RIPA Policy (annual operational review)	Non-Key	Councillor G. N. Denaro	Delayed by officers for further consideration
9	Cabinet 1 June 2011		<i>(No items currently listed for this Cabinet meeting)</i>			

10	Cabinet 29 June 2011		Statement of Accounts	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council that evening
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Notes:

- 1) There will be no Cabinet meeting in March 2011 due to lack of business
- 2) There will be no Cabinet meeting in May 2011 due to the Local Elections

KEY DECISION

Proposed to be made by
the Executive/Cabinet on
6th APRIL 2011

<p>LEAD MEMBER/ PORTFOLIO HOLDER Councillor Peter Whittaker</p>	<p>ITEM Bromsgrove Private Sector Housing Strategy and Assistance Policy</p>	<p>WARDS AFFECTED ALL</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER 'Report of the Head of Community Services'</p> <p>REPORT AUTHOR Head of Strategic Housing</p>	<p>SUMMARY The report brings back for re-approval the Council's Private Sector Housing Strategy following an update to reflect more recent housing needs data gathered through BRE and Thermal Fly over survey carried out since the existing strategy was approved in April 2009. The Housing Assistance Policy has been revised to reflect the creation of the new Countywide Home Improvement Agency, the implementation of the Kick Start Equity Release Scheme and the work of a cross authority working group that has achieved alignment of procedures.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN Affects two or more wards within the District</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p>Stakeholders District Councils County Council Supporting People RSL's Homes and Communities Agency GOWM OT Service PCT</p>	<p>The revised strategy pick up on further consultation events that were held in Bromsgrove and Wychavon during September 2009 to inform the Countywide Housing Strategy and the multi agency working group that has been aligning private sector housing assistance policy across the county.</p> <p>Final circulation of a draft document will take place during 2010.</p>	

DECISION TO BE MADE IN PARTNERSHIP WITH

All six districts are adopting a Housing Assistance Policy that is aligned.

KEY DECISION

Proposed to be made by
the Executive/Cabinet on
6th APRIL 2011

<p>LEAD MEMBER/ PORTFOLIO HOLDER Councillor Peter Whittaker</p>	<p>ITEM Countywide Housing Strategy for Worcestershire 2011 - 2014</p>	<p>WARDS AFFECTED ALL</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER 'Report of the Head of Community Services'</p> <p>REPORT AUTHOR Head of Strategic Housing</p>	<p>SUMMARY</p> <p>The report will present a three year Housing Strategy for Worcestershire for approval. The new countywide strategy and action plan is being formulated to ensure strategic alignment with national and regional priorities and link with the Sustainable Community Strategy and County priorities.</p> <p>The cross authority integrated approach aims to provide more consistent, quality services that meet customer needs promoting innovation and more effective delivery.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Affects two or more wards within the District</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p>Stakeholders District Councils County Council Supporting People RSL's Homes and Communities Agency GOWM OT Service PCT</p>	<p>Two consultation events were held in Bromsgrove and Wychavon during September 2009.</p> <p>Focus groups covering the range of client groups have taken place between December 2009 and April 2010.</p> <p>A questionnaire survey was carried out in 2010-10-01</p> <p>A final consultation event and action planning event took place at Worcester on the 28th September 2011.</p> <p>Final circulation of a draft document will take place during 2010.</p>	<p>Ongoing since September 2009.</p>

DECISION TO BE MADE IN PARTNERSHIP WITH
All district and Borough Councils within Worcestershire.

KEY DECISION

Proposed to be made by
the Executive/Cabinet on
6 April 2011

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p>	<p>ITEM</p>	<p>WARDS AFFECTED</p>
<p>Councillor Mike Webb</p>	<p>ENFORCEMENT & FIXED PENALTY NOTICES FOR ENVIRONMENTAL SERVICES</p>	<p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Environmental Services</p> <p>REPORT AUTHOR</p> <p>Name: Guy Revans E Mail: g.revans@bromsgrove.gov.uk Tel: (01527) 64252 ext 3292 or 881703</p> <p>Name: Anna Wardell - Hill E Mail: a.wardell@bromsgrove.gov.uk Tel: (01527) 64252 ext 3700 or 881715</p>	<p>SUMMARY</p> <p>Outlines the opportunities for improving environmental enforcement within Bromsgrove District. With the addition of an Environmental Enforcement Officer, Bromsgrove District Council will be in a position to continue improving Street Cleansing performance</p> <p>Comparisons with neighbouring Councils and in particular with Redditch Borough Council identify the importance and effectiveness of environmental enforcement.</p> <p>This report draws attention to the shift in environmental enforcement issues being dealt with at a local level within local authorities and moving away from the jurisdiction of the local police force through the amendments to legislation in the Clean Neighbourhoods and Environment Act (CNEA) 2005 and the Dogs (Fouling of Land) Act 1996.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>This report has a significant impact throughout the entire district covering issues such as the environmental quality of our customers environment and education and enforcement for perpetrators of environmental crime.</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
Stakeholders NA	NA	NA

DECISION TO BE MADE IN PARTNERSHIP WITH NA
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KEY DECISION

Proposed to be made by
the Executive/Cabinet on
6th APRIL 2011

<p>LEAD MEMBER/ PORTFOLIO HOLDER Councillor Peter Whittaker</p>	<p>ITEM Government Homelessness Grant and support of preventative schemes.</p>	<p>WARDS AFFECTED ALL</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER 'Report of the Head of Community Services'</p> <p>REPORT AUTHOR Head of Strategic Housing</p>	<p>SUMMARY The report will update members upon the government grant that is allocated to support homelessness preventative services for the financial year 2011/2012, and make recommendations for application of grant for new or ongoing schemes to assist in preventing homelessness and reducing the use of temporary accommodation.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN Affects two or more wards within the District</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
Stakeholders District Councils Supporting People RSL's CAB, BYHF	Consultation takes place through the Bromsgrove Homelessness Strategy Steering Group which jointly formulates recommendations for the appropriate development of homelessness preventative services.	

DECISION TO BE MADE IN PARTNERSHIP WITH

N/A

KEY DECISION

Proposed to be made by
the Executive/Cabinet on
6th APRIL 2011

<p>LEAD MEMBER/ PORTFOLIO HOLDER Councillor Peter Whittaker</p>	<p>ITEM Worcestershire 'Single Conversation' and Local Investment Plan.</p>	<p>WARDS AFFECTED ALL</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER 'Report of the Head of Community Services'</p> <p>REPORT AUTHOR Head of Strategic Housing</p>	<p>SUMMARY</p> <p>The Homes and Communities Agency (HCA) aims to connect local ambition with national targets by engaging local authorities in a 'single conversation' on all aspects of housing and regeneration. The Single Conversation is the way in which the HCA agrees and secures delivery at the local level in support of national objectives. The term 'Single' Conversation refers to its comprehensive coverage including the full range of housing, infrastructure, regeneration and community activities. It draws on the priorities for a local area as set out in key local plans and is an ongoing, evolving and dynamic process.</p> <p>In order to deliver the agreed vision for an area, the Single Conversation will be supported by a Local Investment Plan (LIP) for the place. The LIP will identify the needs to be addressed, based on robust evidence from local strategies, including the Sustainable Communities Strategy, Local Development Framework and the Local Economic Assessment (from April 2010).</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Affects two or more wards within the District</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p>Stakeholders District Councils County Council Supporting People RSL's Homes and Communities Agency GOWM</p>	<p>The LIP is being developed in consultation with partners through a series of working groups that have been set up to facilitate the process The North Worcestershire Delivery Group, The North Worcestershire LIP Group Worcestershire Place Shaping Group to be Chaired by Kevin Dicks.</p> <p>Consultation upon the draft plan will be carried out in late 2010 into early 2011.</p>	<p>Ongoing since September 2009.</p>

DECISION TO BE MADE IN PARTNERSHIP WITH
All district and Borough Councils within Worcestershire.