



## **BROMSGROVE DISTRICT COUNCIL**

### **MEETING OF THE AUDIT, STANDARDS AND GOVERNANCE COMMITTEE**

**THURSDAY 7TH MARCH 2024**

**AT 6.00 P.M.**

**PARKSIDE SUITE - PARKSIDE**

**MEMBERS:** Councillors D. J. Nicholl (Chairman), H. D. N. Rone-Clarke (Vice-Chairman), R. Bailes, S. M. Evans, D. J. A. Forsythe, D. Hopkins, B. Kumar, B. McEldowney, S. T. Nock, J. D. Stanley, D. G. Stewart and M. Worrall (Parish Councils' Representative)

### **AGENDA**

- 1. Apologies for Absence and Named Substitutes**
- 2. Declarations of Interest and Whipping Arrangements**

To invite Councillors to declare any Disclosable Pecuniary interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.

- 3. To confirm the accuracy of the minutes of the Audit, Standards and Governance Committee meeting held on 18th January 2024 (Pages 5 - 12)**

4. **Standards Regime - Monitoring Officer's Report** (Pages 13 - 18)
5. **Dispensations Report - Individual Member Dispensations** (Pages 19 - 26)
6. **Grant Thornton - External Audit Progress Report and Sector Update**  
(Pages 27 - 34)
7. **Internal Audit - Progress Report** (Pages 35 - 50)
8. **Quarterly Risk Update** (Pages 51 - 68)
9. **Accounting Policies Report including update on Statements of Accounts**  
(Pages 69 - 80)
10. **Audit, Standards and Governance Committee - Annual Report 2023-24**  
(Pages 81 - 102)
11. **Risk Champion - Verbal Update Report (Councillor B. McEldowney)**
12. **Audit, Standards and Governance Committee Work Programme** (Pages  
103 - 104)

Sue Hanley  
Chief Executive

Parkside  
Market Street  
BROMSGROVE  
Worcestershire  
B61 8DA

28th February 2024

If you have any queries on this Agenda please contact  
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## **GUIDANCE ON FACE-TO-FACE MEETINGS**

Please note that this is a public meeting.

You are able to see the agenda papers for this meeting from the  
Committee Pages of the Council's website.

If you have any questions regarding the agenda or attached papers,  
please do not hesitate to contact the officer named above.

### **GUIDANCE FOR ELECTED MEMBERS AND MEMBERS OF THE PUBLIC ATTENDING MEETINGS IN PERSON**

Meeting attendees and members of the public are encouraged not to attend a  
Committee if they have if they have common cold symptoms or any of the  
following common symptoms of flu or Covid-19 on the day of the meeting; a  
high temperature, a new and continuous cough or a loss of smell and / or  
taste.

#### **Notes:**

Although this is a public meeting, there are circumstances when Council  
might have to move into closed session to consider exempt or  
confidential information. For agenda items that are exempt, the public  
are excluded.



## **INFORMATION FOR THE PUBLIC**

### **Access to Information**

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- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council's Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council's Constitution

at [www.bromsgrove.gov.uk](http://www.bromsgrove.gov.uk)