

## **WORCESTERSHIRE DISTRICT COUNCILS**

### **MEETING OF THE WORCESTERSHIRE REGULATORY SERVICES BOARD**

THURSDAY 24TH JUNE 2021

AT 4.30 P.M.

PARKSIDE SUITE, PARKSIDE, MARKET STREET, BROMSGROVE,  
WORCESTERSHIRE, B61 8DA

MEMBERS: Bromsgrove District Council: Councillor H. J. Jones  
Bromsgrove District Council: Councillor A. D. Kent  
Malvern Hills District Council: Councillor J. Raine  
Malvern Hills District Council: Councillor T. Wells  
Redditch Borough Council: Councillor A. Fry  
Redditch Borough Council: Councillor N. Nazir  
Worcester City Council: Councillor J. Carver  
Worcester City Council: Councillor R. Udall  
Wychavon District Council: Councillor D. Morris  
Wychavon District Council: Councillor E. Stokes  
Wyre Forest District Council: Councillor P. Dyke  
Wyre Forest District Council: Councillor N. Martin

### **AGENDA**

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for absence and notification of substitutes
4. Declarations of Interest  
  
To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
5. To confirm the accuracy of the minutes of the meeting of the Worcestershire Regulatory Services Board held on 11th February 2021 (Pages 1 - 14)
6. Chairman of the Board 2020-2021 - Review Report (Pages 15 - 18)
7. Information Report - Food Safety Recovery Plan June 2021 (Pages 19 - 24)
8. Worcestershire Regulatory Services Annual Report 2020/2021 (Pages 25 - 72)

9. Worcestershire Regulatory Services Revenue Monitoring April - March 2021 and Annual Return 2021/2022 (Pages 73 - 86)
10. Worcestershire Regulatory Services Activity and Performance Data - Quarters 1 to 4, 2020/2021 (Pages 87 - 130)
11. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman considers to be of so urgent a nature that it cannot wait until the next meeting.

K. DICKS  
Chief Executive

Parkside  
Market Street  
BROMSGROVE  
Worcestershire  
B61 8DA

16th June 2021

**If you have any queries on this Agenda please contact  
Pauline Ross  
Democratic Services Officer**

**Parkside, Market Street, Bromsgrove, B61 8DA  
Tel: 01527 881406  
Email: [p.ross@bromsgrove.gov.uk](mailto:p.ross@bromsgrove.gov.uk)**

## **GUIDANCE ON FACE-TO-FACE MEETINGS**

**Due to the current Covid-19 pandemic Bromsgrove District Council will be holding this meeting in accordance with the relevant social distancing arrangements for holding face-to-face meetings at a local authority.**

**Please note that this is a public meeting.**

**If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.**

### **GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON**

In advance of the Board meeting, Members are encouraged to consider taking a lateral flow test, which can be obtained for free from the NHS website. Should the test be positive for Covid-19 then the Member should not attend the meeting, should provide their apologies to the Democratic Services Officer and should self-isolate in accordance with national rules.

Members and officers are encouraged to wear face masks during the meeting, unless exempt. Face masks should only be removed temporarily if the Councillor/ officer requires a sip of water and should be reapplied as soon as possible. Refreshments will not be provided, therefore Members and officers are encouraged to bring your own supply of water.

Hand sanitiser will be provided.

The meeting venue will be fully ventilated and Members and officers may need to consider wearing appropriate clothing in order to remain comfortable during proceedings.

Members of the public will still be able to access the meeting in person if they wish to do so. However, due to social distancing requirements to ensure the safety of participants during the Covid-19 pandemic there will be limited capacity and members of the public will be allowed access on a first come, first served basis. Members of the public in attendance are encouraged to wear face-masks, to use the hand sanitiser that will be provided and will be required to sit in a socially distanced manner at the meeting. It should be

noted that members of the public who choose to attend in person do so at their own risk.

In line with Government guidelines, any member of the public who has received a positive result in a Covid-19 test on the day of a meeting should not attend in person and should self-isolate in accordance with the national rules.

**Notes:**

**Although this is a public meeting, there are circumstances when the Board might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded.**