

# **BROMSGROVE DISTRICT COUNCIL**

## **CONSTITUTION**

### **INDEX**

1. Introduction and Explanation of the Constitution (Pages 1 - 18)
2. Articles of the Constitution (Pages 19 - 48)
3. Allocation of Responsibility for Functions Introduction (Pages 49 - 54)
4. Cabinet (Pages 55 - 56)
5. Committee Terms of Reference (Pages 57 - 74)
6. Scheme of Delegations (Pages 75 - 152)
7. Joint Arrangements (Pages 153 - 158)
8. Council Procedure Rules (Pages 159 - 182)
9. Access to Information Rules (Pages 183 - 196)
10. Budget and Policy Framework Rules (Pages 197 - 204)
11. Cabinet Procedure Rules (Pages 205 - 210)
12. Overview and Scrutiny Procedure Rules (Pages 211 - 222)
13. Audit, Standards and Governance Committee Procedure Rules (Pages 223 - 232)
14. Planning Procedure Rules (Pages 233 - 236)
15. Financial Regulations (Pages 237 - 274)
16. Contract Procedure Rules (Pages 275 - 310)
17. Officer Employment Procedure Rules (Pages 311 - 318)
18. Management Structure (Pages 319 - 324)
19. Scheme of Members' Allowances (Pages 325 - 330)

20. Members' Code of Conduct (Pages 331 - 342)
21. Gifts and Hospitality - Code of Conduct for Councillors (Pages 343 - 352)
22. Member - Officer Protocol (Pages 353 - 372)
23. Protocol on Relations Between Members (Pages 373 - 378)
24. Officers' Code of Conduct (Pages 379 - 392)
25. Planning Code of Practice and Protocol on Pre-Application Involvement by Members (Appendix 1) (Pages 393 - 402)
26. Code of Practice - Licensing Services (Pages 403 - 404)
27. Protocol on Use of IT at Home (Pages 405 - 410)
28. Audit Arrangements (Pages 411 - 414)
29. Protocol for Appointment to Outside Bodies (including Guidance for Members Acting as Directors) (Pages 415 - 420)
30. Description of Councillors' Roles (Pages 421 - 444)
31. Corporate Anti-Bribery Policy (Pages 445 - 454)