

**BROMSGROVE DISTRICT COUNCIL**

**MEETING OF THE NHB COMMUNITY GRANTS PANEL**

**27<sup>TH</sup> JULY 2015 AT 4.00 P.M.**

PRESENT: Councillors S. J. Baxter, L. C. R. Mallett, K.J. May and M. A. Sherrey

Officers: Ms. J. Pickering and Ms. A. Scarce

1/15 **WELCOME**

The Members were introduced and Councillor L. C. R. Mallett took the lead at the meeting welcoming the public and applicants that were in attendance.

Councillor S. J. Baxter declared an interest in Application 6, new foot lighting, Wythall Parish Council and informed the Panel that Councillor K. J. May would be her substitute for this application.

2/15 **BACKGROUND INFORMATION**

Councillor Mallett provided a brief summary to the background of the New Homes Bonus Community Grants Panel, which had arisen following an initial petition presented to Council and the formation of a Working Group, with a residents' forum also being set up. Details were also provided in respect of the Scheme which had been agreed by Cabinet at its January 2015 meeting and the timeline.

The purpose of this meeting was to give each applicant a five minute time slot in which to present their application and respond to questions from Members.

3/15 **SCORING MATRIX**

It was explained that each Member had been provide with a copy of the Scoring Matrix for each application. Following the public meeting, the Panel would consider these in more detail and they would form the basis of the recommendations which the Panel would make the Cabinet.

It was highlighted that a decision as to whether the Panel would recommend any application for consideration by Cabinet at its meeting on 2<sup>nd</sup> September would not be announced at the meeting. Applicants would be advised of the outcome within 10 working days, with the notes and recommendations from the meeting also being published on the Council's website within that time frame.

4/15 **PRESENTATION TIMETABLE**

The timetable highlighted when each application would be considered, with the smaller bids being considered first.

5/15

### **SUMMARIES OF APPLICATIONS (£4,999 AND UNDER)**

#### **Application 1 – The Installation of five steel benches (Cofton Hackett Parish Council)**

Parish Councillor Mrs Joan Fay attended on behalf of Cofton Hackett Parish Council and provided photographic evidence of the old and decaying benches which the Parish Council hoped to replace. The Panel were informed that a number of these had been removed due to their poor state and health and safety issues and a number of complaints had been received. The benches would be situated within the Lickey Hills and would therefore benefit both the local community and visitors to the area. Parish Councillor Mrs Fay also highlighted the number of houses which had already and were expected to be built on the Longbridge site, which impacted on the local area.

Parish Councillor Mrs Fay responded to a number of questions included whether quotations had been received and whether the £1,000 quoted included the cost of installation. The Panel also questioned who would cover the cost of any on-going maintenance of the benches.

#### **Application 2 – Chairs for Cofton Village Hall**

Mrs Jennifer Webb attended on behalf of Cofton Village Hall and highlighted that the Village Hall was separate to the Parish Council. It was explained that the number of houses being built on the Longbridge site would effectively double the size of the village. Currently the only meeting room in the village was the Village Hall which was used for various regular meetings and functions. The chairs were some 35 years old and in need of replacement. The Village Hall was self-funding and any income raised from the hire of the venue was used for on-going maintenance of it.

The Panel asked what the capacity of the Hall was and Mrs Webb responded that the main area seated 100, with a smaller side room seating 40. If the requested funds were not available then the Village Hall would purchase as many as possible. The Panel also asked whether the Village Hall had explored other funding streams and whether it had any balances within its accounts.

#### **Application 3 – Four New Planters (Cofton Hackett Parish Council)**

Parish Councillor Richard Deeming attended on behalf of Cofton Hackett Parish Council. He explained that the planters would be situated in the new Cofton Fields estate, as this was part of the Longbridge site which was split between Bromsgrove and Birmingham, the aim was to provide it with an identity and highlight that it was part of Bromsgrove District Council, Councillor Deeming highlighted that the Planters would be maintained by the Parish Council and the quotation provided did not include the cost of plants.

The Panel questioned the overall cost in comparison to the quotation received and whether any funds from the Parish Council were available. Parish Councillor Deeming responded that the Parish Council had recently used a significant sum from balances towards the refurbishment of a children's play area.

Application 5 – Replacement Bus Shelter – Catshill & North Marlbrook Parish Council

Parish Councillor Owen Sweeting, Chair of Catshill & Marlbrook Parish Council presented the application. In doing so he highlighted that the application had included both photographic evidence of the disrepair of the current bus shelter and the quotation which had been included. The aim of the Parish Council was to replace all the bus shelters within its area in order to encourage the public to use public transport. He also highlighted that this particular bus shelter was on a main road coming off the motorway and did not set a very good first example of the District. There had been 80 new homes built at the Marshes estate which had impacted on the area.

The Panel raised a number of points, included whether funding from the County Council had been sought or whether the Parish Council was able to contribute to the cost from balances. Councillor Sweeting commented that should the Parish Council replace all the bus shelters it would in fact take 8 years to do so. The Panel queried the quotation and felt that it may be more cost effective to approach the Council to carry out the necessary works.

Application 6 – Improvements/Replacement of Scout Hut/Equipment (6<sup>th</sup> Bromsgrove Scout Group Catshill)

Mr Gavin Janes presented the application on behalf of the 6<sup>th</sup> Bromsgrove Scout Group. He explained that the Group had recently had a new Executive and the number of young people attending had increased together with the number of volunteers. They had recently set up fund raising committee, but the grant from the Council, if successful, would hopefully provide new impetus and help towards improving the Scout Hut and provide much needed new equipment in order to provide a larger range of activities.

The Panel asked what the Group's priority was and Mr Janes responded that the work to the Scout Hut was most important. He explained that the Group had also received £1,000 from the Parish Council to go towards the costs quoted within the application.

Application 4 – new Junior Cricket Ground (Bromsgrove Cricket, Hockey & Tennis Club)

As there was no representative from the Club in attendance, the Executive Director, Finance and Resources highlighted the salient points within the application.

The Panel questioned the length of the lease on the land referred to and the Executive Director, Finance and Resources confirmed that from the

information provided within the application, there remained a minimum of 5 years.

Application 11 – Artificial Wicket (Belbroughton Cricket Club)

Mr Andrew Hawker attended on behalf of Belbroughton Cricket Club. He explained that the current wicket was old to the point of becoming dangerous to use and was able to cope with the increased demand already being experienced as a result of new developments in the area. The balance of funding had already been secured from a grant through the England & Wales Cricket Board and Clent Parish Council.

The Panel questioned the funding, as it appeared that the project could, theoretically be overfunded. Mr Hawker explained that certain elements had not been included within the original application form and that he would be provided further information to the Panel following the meeting.

Application 8 – Funding to open further units (Walton District Guides)

In the absence of a representative from Walton District Guides, the Executive Director, Finance and Resources highlighted the salient points within the application, including the amount of equipment and funds requested to cover the opening of further units in community centre, village halls etc.

The Panel questioned whether specific units had been identified and from the information provided made the assumption that the request was for the cost of hiring those additional units.

Application 9 – Upgrade of toilet block and kitchen facilities (Belbroughton Recreation Centre)

As there was no representative from the Recreation Centre in attendance, the Executive Director, Finance and Resources highlighted the salient points within the application. It was noted that this included details of housing developments which had affected the area, together with how it met the Council's strategic purposes. This was for part funding of a large project and further funding had already been secured from existing funds and local events.

Following questions from the Panel, the Executive Director, Finance and Resources informed them that there was no detail of how the work would be split in line with the particular funding elements; however a detailed quotation or the work had been provided.

Application 10 – Hopwood Community Centre Improvements (Alvechurch Parish Council)

Parish Councillor Steve Lewis attended on behalf of Alvechurch Parish Council and explained that the aim was to enhance the facilities, provide appropriate disabled access and bring them up to Health and Safety required standards. Details of the clubs/organisations that used the Community Centre

were provided together with how it was felt the project met the Council's strategic purposes.

The Panel questioned who owned the Community Centre and it was confirmed that it was owned by the Parish Council. When asked whether the Parish Council would be funding any of the projects, Parish Councillor Lewis confirmed that if a grant was successful the remainder of the project would be "topped up" by the Parish Council. Whether the security lights had in fact already been installed, it was confirmed that they had. The Panel highlighted that the scheme had specified that it would not pay for work retrospectively.

Application 7 – Catshill Village Meadow Multi Use Facility (North West Ward Association)

In the absence of a representative from the North West Ward Association, the Executive Director, Finance and Resources highlighted the salient points within the application and highlighted that the building was already in place and the funding requested was to ensure the building was used to its full potential and support community users.

Significant funding raising had been carried out in order for the building to be built and the remaining balances were committed for insurance and maintenance purposes.

*(Following the presentation of these applications the meeting adjourned at 5.00 pm and resumed at 5.20 pm.)*

6/15

**SUMMARIES OF APPLICATIONS (£5,000 TO £17,400)**

Application 1 – Clubhouse Enhancement (Hagley Cricket Club)

Mr Ian Yorke and Mr David Hall presented the application on behalf of Hagley Cricket Club. The Panel were informed that the Club had been in existence for 180 years and played in the grounds of Hagley Hall. The current clubhouse facilities had been building in the 1960s and updated in the 1970s and was therefore in need for further urgent work. It currently had a turnover of approximately £13,000 all of which was reinvested in the Club. Further detail in respect of what the work would entail was provided together with details of the membership and concerns that this would reduce if the facilities were not updated in line with those available at other clubs.

The Panel questioned whether the clubhouse belonged to Hagley Hall and it was confirmed that it was owned by the Cricket Club. Further funding would be applied for through Sports England and the England and Wales Cricket Board, the Cricket Board funding would now be released until next year. The amounts applied for would be dependent upon what, if any funding was received from the Council. The project was broken down in specific stages and could be carried out over a period of time.

Application 2 – A Modern Catering Style Kitchen (Belbroughton Church Hall)

Mr John Pascalis, Treasurer of the Church Hall Trust, presented the application. Mr Pascalis explained that the building was a 17<sup>th</sup> century listed building which was managed by a Committee, whilst it was owned by the Church they did not have any financial involvement. The building was well used by the community and for functions such as weddings and parties. However, in order to ensure that the usage was maintained the kitchen was in need of modernisation.

The Panel asked Mr Pascalis about the significant uncommitted balances which were highlighted within the accounts that had been provided. It was explained that this had increased further due to a bequest from a local source. It was also confirmed that the work would still go ahead should the Council not recommend any funding.

#### Application 3 – Improvement to Club Facilities Phase 1 (Hagley Lawn Tennis Club)

Mr Doug Slessor attended on behalf of the Tennis Club, which had been in existence for over 35 years and was based at Hagley Roman Catholic School. Membership had fluctuated between 90 and 260, but was currently down to 60. Mr Slessor believed that this was due to the inadequate playing courts poor facilities, which were not up to club/league standards, other clubs were reluctant to come and play matches at Hagley as there were no toilet facilities. The priority was to address these issues and encourage new members, through the project. The Club were in consultation with the School and would encourage them to put forward a bid to Sports England. The aim would be to resurface the courts to make them multi-purpose in order to encourage other sports such as netball to make use of the facilities. Sports England expected any funding they provide to be matched and it was anticipated that the School would also make a contribution. Detailed costs had not been discussed with the School to date.

The Panel asked for details in respect of the relationship the Club had with the School and Mr Slessor confirmed that there was a licence for 25 years which had run out and was currently being renegotiated. There would be a payback clause written in to any new agreement around the cost of any works carried out.

The funding requested would cover the costs of all the work detailed in the application. The toilet facilities would be for sole use of the Club, and the Club has exclusive use of the courts outside of school hours and during school holidays.

#### Application 4 – Alterations to new venue for youth activities (Alvechurch Communities Together)

In the absence of a representative from Alvechurch Communities Together (ACT), the Executive Director, Finance and Resources highlighted the salient points within the application, including details of the work which would be carried out in order to ensure that the young people would not be able to access the public bar areas of the sports and social club. Whilst the group

had balances of approximately £17,000 it was highlighted that £10,000 was ring-fenced for educational work with the young people.

The Panel queried the benefit of this project as the Lounge facility was already available in Alvechurch. It was understood that this facility currently had limited availability in the evenings for the young people as it was no longer large enough for the number attending. Concerns were raised around any lease agreement with the sports and social club and whether this would be sustainable.

#### Application 5 – Supply and installation of solar panels (Catshill Village Hall)

Mr A. B. Bate, Trustee of the Village Hall attended on their behalf and explained that the hall had been in place since 1897 and served the community in various guises. It allowed a great number of groups to meet on a regular basis and the aim of the solar panels was to reduce the running costs of the hall. Mr Bate provided details of the anticipated reduction in these together with confirmation that the building's roof was sturdy enough to withhold them.

The Panel queried the cost of the panels and were informed that 2 quotes had been received. It was also confirmed that the Village Hall had minimum balances of approximately £14,500.

#### Application 6 – New Footway Lighting (Wythall Parish Council)

*(Councillor S. J. Baxter left the room and took no part in the discussion for this item. Councillor K. J. May acted as substitute.)*

Ms. Pat Harrison presented the application on behalf of Wythall Parish Council. Ms Harrison explained that whilst the area concerned was approximately 2-3 miles from area, it was an area leading up to the railway station used by residents. It was accepted that there was a railway station within Wythall, but the line had limited service and this second railway station was used much more. The area was dark and unlit and the Parish Council were asking for 2 lights to be put up on a busy hazardous road.

The Panel asked what would happen if this was only part funded, Ms Harrison responded that only one light would be installed, to which the Panel responded as to whether other funding sources had been investigated. Ms Harrison said if this bid was unsuccessful then this would happen; although the County Councillor had pledged £2,500 from his divisional funds. The Panel went on to question who was responsible for lighting and its maintenance, it agreed that the County Council should be approached and the Parish Council should also make a contribution. The significant balance in the general funds of the Parish Council was queried and Ms Harrison informed the Panel that a large proportion of this had now been used as a contribution towards the local library.

#### Application 7 – Refurbishment of two rooms to provide further patient access (Hollyoaks Medical Centre)

Dr Christine Whittaker presented the application on behalf of the Medical Centre. Dr Whittaker explained that the surgery had been running for over 20 years and had originally had 3,000 patients; this had risen to 5,000 and was likely to rise to more following the new developments in both Bromsgrove district and Solihull. They had looked at a bid for Section 106 monies but had been unsuccessful. Dr Whittaker also gave a brief outline of the work that she hoped could be carried out at the surgery.

The Panel questioned whether Solihull Council had been approached, but Dr Whittaker explained that due to their location they were deemed to be Bromsgrove/Redditch. The Panel also queried whether the CCG should be making any contribution towards the work and highlighted that the surgery would receive funding for any new patients it took on, although it was acknowledged that the funding was not available until after the patients had registered with the practice. If the bid was not successful, Dr Whittaker said they would not turn new patients away but would endeavour to manage with the facilities available. If only part funding was available then the consultancy room would be the priority.

#### Application 8 – New Scout Hut (Hagley Ramblers Scout Group)

Ms Sue Corlett attended on behalf of the Scout Group and presented the application. Ms Corlett explained that the Scout Hut had reached the end of its life and also had an asbestos roof. There was a long waiting list the Scout Group and the hope was to knock down the current hut and build a new large one to reduce the waiting list. The Group had been gifted the land adjacent to the current hut and had held pre-application discussions with the Planners who did not see any issues with planning permission being granted for an extended hut.

The Panel were concerned at the amount of funds needed for the overall project and were informed that the grant they were requesting would cover the first stage, demolition of the current hut. Members questioned what arrangements had been put in place for the interim period, between the hut being demolished and the new one being built. It was confirmed that no arrangements had as yet been considered, but it was likely that alternative venues would be sourced or consideration given to building the new unit in stages (with the extension being in place for use prior to the demolition of the old hut for example). The Panel also raised the issue of other funding streams and it was confirmed that to date these had not been explored in any detail, although the Parish Council had confirmed they would assist there had been no agreement as to a specific amount.

*Councillor Mallett, on behalf of the Panel, thanked all the applicants and the public for attending and highlighted the varied and interesting range of applications that had been received. He reminded those present that the Panel would now consider the applications in order to make recommendations to Cabinet at its meeting on 2<sup>nd</sup> September. However, all applicants would be informed of the recommendations within 10 working days of the meeting. The*



*Panel's report would also include details how the process had worked and whether it felt the scheme should continue in the future, with the final decision being made by the Cabinet.*

The meeting closed at 6.25 p.m.

Chairman

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## NHB Community Grants Scheme 2015/6

### Scoring Matrix – Grants £4,999 and under

#### SUMMARY of Panel comments & Scores from Individual Matrix Forms

##### Application 1

<b>PROJECT NAME:</b>	The installation of 5 steel benches
<b>Organisation:</b>	Cofton Hackett Parish Council
<b>Amount of Funding Requested:</b>	£4,999
<b>Aim of Project:</b>	To provide seating throughout the parish due to the increased number of residents walking in the area.
<b>Location of Project:</b>	Various locations in the parish.

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£2,000</b>
The Panel agreed to recommend the funding for 2 benches with the proviso that the Parish Council committed to fund the other 3 over the next 3 years and to cover the cost of on-going maintenance.	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	Yes Details provided on the form. Verbal details provided.	16
2. Which Council Strategic Purpose does it meet?	None given on form, but verbally provided. Provide good things for me to do see and visit.	6
3. Aims and objectives of the project?	Verbal Comply with health & safety Needs of wider community	12

4. Evidence Project meets local need and has local support?	Some colloquial evidence Photo evidence of damaged benches	14
5. Evidence that the Project is sustainable and has other funding streams?	None Clarity as to who will maintain Cost to cover installation	14
Total Score out of 150		62

## **SUMMARY of Panel comments & Scores from Individual Matrix Forms**

### **Application 2**

<b>PROJECT NAME:</b>	Chairs
<b>Organisation:</b>	Cofton
<b>Amount of Funding Requested:</b>	£4,800
<b>Aim of Project:</b>	To provide setting in the Village Hall
<b>Location of Project:</b>	Cofton Village Hall

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£2,000</b>
<p>Following discussion the Panel were happy to recommend a contribution of this amount towards a number of Chairs for the Village Hall, with the suggestion that the Parish Council also be approached with a view to funding from balances.</p>	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	None 700 planned 200 already Village has doubled?	13
2. Which Council Strategic Purpose does it meet?	Good things to do see and visit Keep my place safe and looking good None on form Verbally	8
3. Aims and objectives of the project?	Chairs currently old Verbally info provided	13
4. Evidence Project meets local need and has local support?	Hall well used No Chairs are 35 years old	13

5. Evidence that the Project is sustainable and has other funding streams?	No other funding Buy as and when funds are available No exploration of other funding	9
Total Score out of 150		56

## **SUMMARY of Panel comments & Scores from Individual Matrix Forms**

### **Application 3**

<b>PROJECT NAME:</b>	New Planters
<b>Organisation:</b>	Cofton Hackett Parish Council
<b>Amount of Funding Requested:</b>	£4,800
<b>Aim of Project:</b>	To provide 4 new planters (and plants) in and around the estate
<b>Location of Project:</b>	In and around the estate

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£1,100</b>
The Panel agree to recommend the funding of 2 planters with the proviso that the flowers be provided by the Parish Council or from the Ward Members Fund and maintained by the Parish Council to a satisfactory standard.	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	None on application 200 already occupied	14
2. Which Council Strategic Purpose does it meet?	Provide good things to do see and visit	10
3. Aims and objectives of the project?	Look good	15
4. Evidence Project meets local need and has local support?	Not as such Anecdotal	11

5. Evidence that the Project is sustainable and has other funding streams?	Parish Council to sustain Limited funding available	14
Total Score out of 150		64



## **SUMMARY of Panel comments & Scores from Individual Matrix Forms**

### **Application 4**

<b>PROJECT NAME:</b>	New Junior Cricket Ground
<b>Organisation:</b>	Bromsgrove Cricket, Hockey and Tennis Club
<b>Amount of Funding Requested:</b>	£1,500
<b>Aim of Project:</b>	To allow players from additional age groups 9-14 years to play additional mid week and weekends without impacting on senior members.
<b>Location of Project:</b>	Land adjacent to existing site

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£1,500</b>
The Panel were happy to recommend the funding of the full amount of this application.	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	Yes No one in attendance at the meeting to respond to questions.	19
2. Which Council Strategic Purpose does it meet?	Provide good things to do see and visit	20
3. Aims and objectives of the project?	Detailed written application	18
4. Evidence Project meets local need and has local support?	Detailed written application	18

5. Evidence that the Project is sustainable and has other funding streams?	Not asking for whole funding	17
Total Score out of 150		92

## **SUMMARY of Panel comments & Scores from Individual Matrix Forms**

### **Application 5**

<b>PROJECT NAME:</b>	Replacement Bus Shelter
<b>Organisation:</b>	Catshill & North Marlbrook Parish Council
<b>Amount of Funding Requested:</b>	£4,900
<b>Aim of Project:</b>	To provide smart more modern bus shelters for waiting passengers and to encourage use of public transport and to improve the perception of the surrounding area.
<b>Location of Project:</b>	Adjacent to MuiMui Takeaway on A38

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£3,500</b>
<p>Following discussion, the Panel agreed to recommend the funding of this project, however it was believed that the provision of a bus shelter through Bromsgrove District Council would be more cost effective estimated at £3,500 and the recommendation is based on the Council providing and installing the bus shelter.</p>	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	Yes	17
2. Which Council Strategic Purpose does it meet?	Keep my place safe and looking good	19
3. Aims and objectives of the project?	Encourage the public to use public transport	16
4. Evidence Project meets local need and has local support?	Self evident Photos provided with application	16

5. Evidence that the Project is sustainable and has other funding streams?	Query costs 4 shelters in total would take 8 years for Parish to fund.	14
Total Score out of 150		82

## **SUMMARY of Panel comments & Scores from Individual Matrix Forms**

### **Application 6**

<b>PROJECT NAME:</b>	Improvements/Replacement to Scout Hut
<b>Organisation:</b>	6 <sup>th</sup> Bromsgrove Scout Group Catshill
<b>Amount of Funding Requested:</b>	£4,500
<b>Aim of Project:</b>	Improvements/repairs to Scout Hut and store room and replace/acquire a substantial amount of equipment due to increased membership of group,
<b>Location of Project:</b>	Lingfield Walk

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£3,000</b>
The Panel agreed to recommend that the improvements/repairs to the Scout Hut be funded through the NHB Grants Scheme together with a contribution towards the equipment.	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	Yes	18
2. Which Council Strategic Purpose does it meet?	Provide good things for me to do see and visit	18
3. Aims and objectives of the project?	As per application	15
4. Evidence Project meets local need and has local support?	Membership increasing	14

5. Evidence that the Project is sustainable and has other funding streams?	Fund raising committee set up to continue to raise funds	13
Total Score out of 150		78

## **SUMMARY of Panel comments & Scores from Individual Matrix Forms**

### **Application 7**

<b>PROJECT NAME:</b>	Catshill Village Meadow Multi Use Facility
<b>Organisation:</b>	North West Ward Association
<b>Amount of Funding Requested:</b>	£2,560
<b>Aim of Project:</b>	In order for the building to be used to its full potential to support the community users (including football teams and parish council) further equipment needs to be installed/purchased.
<b>Location of Project:</b>	Catshill

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£2,560</b>
The Panel were happy to recommend the full funding for this project as the Group had already raised a substantial amount of funding themselves for the new building.	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	The Marshes development No one in attendance at the meeting to respond to questions.	12
2. Which Council Strategic Purpose does it meet?	Provide good things to do see and visit	17
3. Aims and objectives of the project?	As per application form	7
4. Evidence Project meets local need and has local support?	Detailed application	10

5. Evidence that the Project is sustainable and has other funding streams?	Balances of £20,000 all committed.	11
Total Score out of 150		57



## **SUMMARY of Panel comments & Scores from Individual Matrix Forms**

### **Application 8**

<b>PROJECT NAME:</b>	Funding to open further units
<b>Organisation:</b>	Walton District Guides
<b>Amount of Funding Requested:</b>	£4,999
<b>Aim of Project:</b>	Sufficient funds to open further units and provide equipment to cover the increased number of girls attending.
<b>Location of Project:</b>	None stated

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>NO</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£nil</b>
<p>The Panel felt that this application was aimed at the general running costs of the Guides group and therefore did not meet all the criteria detailed within the Scheme and did not therefore score sufficient points to be awarded a grant from the Scheme.</p>	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	No one in attendance at the meeting to respond to questions.	8
2. Which Council Strategic Purpose does it meet?	Not provided	6
3. Aims and objectives of the project?	Increased membership should generate increased income.	6
4. Evidence Project meets local need and has local support?		6

5. Evidence that the Project is sustainable and has other funding streams?	Not sustainable	5
Total Score out of 150		23

## **SUMMARY of Panel comments & Scores from Individual Matrix Forms**

### **Application 9**

<b>PROJECT NAME:</b>	Upgrade of toilet block/kitchen facilities
<b>Organisation:</b>	Belbroughton Recreation Centre
<b>Amount of Funding Requested:</b>	£4,999
<b>Aim of Project:</b>	Upgrade toilet block and kitchen facilities to benefit residents who use the facilities, including junior football, keep fit classes and annual events such as the Scarecrow Weekend.
<b>Location of Project:</b>	Blebroughton

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£2,500</b>
The Panel were happy to recommend a contribution of £2,500 towards this project with the proviso that they also applied for funding through the Parish Council and Worcestershire County Council.	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	-	16
2. Which Council Strategic Purpose does it meet?	-	14
3. Aims and objectives of the project?	-	15
4. Evidence Project meets local need and has local support?	-	6

5. Evidence that the Project is sustainable and has other funding streams?	-	10
Total Score out of 150		61

## **SUMMARY of Panel comments & Scores from Individual Matrix Forms**

### **Application 10**

<b>PROJECT NAME:</b>	Hopwood Community Centre Improvements
<b>Organisation:</b>	Alvechurch Parish Council
<b>Amount of Funding Requested:</b>	£2,500
<b>Aim of Project:</b>	Enhanced facilities of those with disabilities, improved security and safety facilities and post improvement internal decoration.
<b>Location of Project:</b>	Hopwood Village

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>NO</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£Nil</b>
<p>The Panel agreed that this application was in respect of enhancement to the facilities which should be carried out as a matter of course, as owners of the building. This was not the aim of the scheme. It was also noted that the Parish Council had significant balances within their accounts.</p>	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	-	17
2. Which Council Strategic Purpose does it meet?	Provide good things to see do and visit. Help me to live independently	16
3. Aims and objectives of the project?	Owned by PC disabled facilities should be done as a matter of course.	7
4. Evidence Project meets local need and has local support?	Anecdotal info for hearing loop.	9

5. Evidence that the Project is sustainable and has other funding streams?	Security work has already been done. Significant balances. Parish building.	5
Total Score out of 150		54

## **SUMMARY of Panel comments & Scores from Individual Matrix Forms**

### **Application 11**

<b>PROJECT NAME:</b>	Artificial Wicket
<b>Organisation:</b>	Belbroughton Cricket Club
<b>Amount of Funding Requested:</b>	£4,700
<b>Aim of Project:</b>	By installing a new artificial practice wicket it will create sufficient space to address the increased number of people wishing to participate in the sport.
<b>Location of Project:</b>	Belbroughton

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£2,500</b>
<p>The Panel were happy to recommend a contribution towards the funding of this project as the Group had secured funding from other sources. It was suggested that the shortfall be met from balances or the Parish Council be approached to make a contribution as it was understood that they had significant funds within balances available.</p>	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	Yes	13
2. Which Council Strategic Purpose does it meet?	Provide good things to do see and visit Youth work	12
3. Aims and objectives of the project?	-	10

4. Evidence Project meets local need and has local support?	Weekend Teams Youth Teams Need to upgrade to be sustainable.	14
5. Evidence that the Project is sustainable and has other funding streams?	Other funding England and Wales Cricket Board Clent Parish Council	11
Total Score out of 150		60



**NHB Community Grants Scheme 2015/6**

**Scoring Matrix Grants between £5,000 and £17,400**

**SUMMARY of Panel Comments & Scores from individual Matrix Forms**

**Application 1**

<b>PROJECT NAME:</b>	Clubhouse Enhancement
<b>Organisation:</b>	Hagley Cricket Club
<b>Amount of Funding Requested:</b>	£17,400
<b>Aim of Project:</b>	To improve the clubhouse facilities (club room, kitchen, bar and storage areas) to bring up to current requirements and standards, including improving access for the disabled.
<b>Location of Project:</b>	Grounds of Hagley Hall, Hagley Park

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£10,000</b>
The Panel agreed to recommend the part funding of this project. This amount will cover the refurbishment of the kitchen area and enable the organisation to have more modern facilities with the aim to increase revenue.	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	Yes	17
2. Which Council Strategic Purpose does it meet?	Provide good things to so do and visit	18
3. Aims and objectives of the project?		17
4. Evidence Project meets local need and has local support?	Increase in junior members	13

5. Evidence that the Project is sustainable and has other funding streams?		12
Total Score out of 150		77

## **SUMMARY of Panel Comments & Scores from individual Matrix Forms**

### **Application 2**

<b>PROJECT NAME:</b>	A modern catering style kitchen
<b>Organisation:</b>	Belbroughton Church Hall
<b>Amount of Funding Requested:</b>	£17,400
<b>Aim of Project:</b>	To provide a catering style kitchen which is hygienic and fit for everyday use including outside caterers and ensuring floors and surfaces can be easily cleaned and maintained and meet HSE standards.
<b>Location of Project:</b>	Belbroughton

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>NO</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£Nil</b>
<p>the Panel agreed that as the Church Hall had substantial balances of £150,000 the Panel agreed to recommend that no funding would be provided for this project.</p>	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	-	18
2. Which Council Strategic Purpose does it meet?	More of a commercial venture	6
3. Aims and objectives of the project?	Sufficient monies in reserves	10
4. Evidence Project meets local need and has local support?	-	12

5. Evidence that the Project is sustainable and has other funding streams?	Could do it themselves – just received additional funding of £150,000	4
Total Score out of 150		50

## **SUMMARY of Panel Comments & Scores from individual Matrix Forms**

### **Application 3**

<b>PROJECT NAME:</b>	Improvements to Hagley Lawn Tennis Club Facility (Phase 1)
<b>Organisation:</b>	Hagley Lawn Tennis Club
<b>Amount of Funding Requested:</b>	£17,400
<b>Aim of Project:</b>	The funding from BDC will enable the Tennis Club to address the most urgent and essential aspects o the improvements proposed; toilet/washroom facilities, installation of electricity supply and new nets and posts.
<b>Location of Project:</b>	Hagley Catholic School (Academy)

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£15,000</b>
The Panel agreed to recommend funding of £15,000 for the new toilet block, with the assurance that within 12 months other funding is secured, planning permission has been granted a new lease of at least 10 years has been secured on the courts.	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	-	18
2. Which Council Strategic Purpose does it meet?	-	15
3. Aims and objectives of the project?	-	14
4. Evidence Project meets local need and has local support?	Membership does not seem to be increasing	12

5. Evidence that the Project is sustainable and has other funding streams?	Applied to Sports England Issues around ownership	11
Total Score out of 150		70

## **SUMMARY of Panel Comments & Scores from individual Matrix Forms**

### **Application 4**

<b>PROJECT NAME:</b>	New Facilities
<b>Organisation:</b>	Alvechurch Communities Together (ACT)
<b>Amount of Funding Requested:</b>	£17,400
<b>Aim of Project:</b>	To carry out alterations to a bar area to be used for the young people, including access to toilet area, foyer partitions, alternations to main room and games room and alternations to outbuilding for storage.
<b>Location of Project:</b>	Alvechurch Sports & Social Club

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£12,500</b>
<p>The Panel agreed to recommend a contribution towards the funding for this project, subject to having the relevant lease agreement in place for the building and funding from both the County Council Divisional funds and Parish Council also be explored to cover the remaining costs.</p>	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	No one in attendance at the meeting to respond to questions.	16
2. Which Council Strategic Purpose does it meet?	-	8
3. Aims and objectives of the project?	Lack of clarity as to purpose	14
4. Evidence Project meets local need and has local support?	60 youngsters currently attend.	15

5. Evidence that the Project is sustainable and has other funding streams?	Balances of £19,000 Could be some tenancy issues.	13
Total Score out of 150		66



## **SUMMARY of Panel Comments & Scores from individual Matrix Forms**

### **Application 5**

<b>PROJECT NAME:</b>	Supply and installation of Solar Paenls
<b>Organisation:</b>	Catshill Village Hall Trust
<b>Amount of Funding Requested:</b>	£10,000
<b>Aim of Project:</b>	In order to reduce the long term running costs the project consist of installation of 16 solar panels on the roof of the hall to generate electricity to supply the hall's consumption and any surplus to create income.
<b>Location of Project:</b>	Catshill Village Hall

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>NO</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£Nil</b>
<p>The Panel felt that this application was aimed at the general running costs of the Village Hall and not specifically linked to additional demand and therefore did not meet all the criteria detailed within the scheme.</p>	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	-	17
2. Which Council Strategic Purpose does it meet?	-	3
3. Aims and objectives of the project?	Unclear as to link of population to expenditure	8
4. Evidence Project meets local need and has local support?	-	8

5. Evidence that the Project is sustainable and has other funding streams?	Numbers questionable	11
Total Score out of 150		47

## **SUMMARY of Panel Comments & Scores from individual Matrix Forms**

### **Application 6**

<b>PROJECT NAME:</b>	New footway Lighting
<b>Organisation:</b>	Wythall Parish Council
<b>Amount of Funding Requested:</b>	£7,381
<b>Aim of Project:</b>	To install two new footway lighting columns on Tilehouse Lane, Majors Green between its junction and Haslucks Green Road/Peterbrook Road and the Solihull boundary at Whitlocks End.
<b>Location of Project:</b>	Tilehouse Lane, Majors Green

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>YES</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£NIL</b>
This application received insufficient points to warrant a grant being recommended.	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	2-3 miles away from station Not nearest station	7
2. Which Council Strategic Purpose does it meet?	Keep me safe Not on application	3
3. Aims and objectives of the project?	Clear Keep pedestrians safe	12
4. Evidence Project meets local need and has local support?	Only one person complained	4

5. Evidence that the Project is sustainable and has other funding streams?	Funding from County – not approached P.C. reserves No contribution from P.C.	7
Total Score out of 150		33

## **SUMMARY of Panel Comments & Scores from individual Matrix Forms**

### **Application 7**

<b>PROJECT NAME:</b>	Refurbishment of two rooms to provide further patient
<b>Organisation:</b>	Hollyoaks Medical Centre
<b>Amount of Funding Requested:</b>	£15,000
<b>Aim of Project:</b>	The refurbishment will include the renewal of flooring and redecoration and provision of suitable equipment in order to meet the CQC requirements and standards.
<b>Location of Project:</b>	Hollyoaks Medical Centre, Wythall

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>NO</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£5,000</b>
The Panel agreed that a contribution would be made towards this project with the condition that other funding sources which were available should be explored as soon as possible in order for the work to be carried out.	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?	-	15
2. Which Council Strategic Purpose does it meet?	-	7
3. Aims and objectives of the project?	-	9
4. Evidence Project meets local need and has local support?	Patient numbers increased	15

5. Evidence that the Project is sustainable and has other funding streams?	Private business Can secure additional revenue Should have accessed S106 monies	8
Total Score out of 150		54

## **SUMMARY of Panel Comments & Scores from individual Matrix Forms**

### **Application 8**

<b>PROJECT NAME:</b>	Scout Hut Improvements/ Replacement Phase 1
<b>Organisation:</b>	Hagley Ramblers Scouts Group
<b>Amount of Funding Requested:</b>	£17,400
<b>Aim of Project:</b>	This grant would be used for the initial phase of the project which will involve the removal of the existing Scout Hut which has an asbestos roof. The cost of removing the roof and demolishing the Hut is approximately £20,000.
<b>Location of Project:</b>	Scout Hut, Hagley

<b>GRANT TO BE RECOMMENDED (If no reasons why not)</b>	<b>NO</b>
<b>AMOUNT OF GRANT TO BE RECOMMENDED</b>	<b>£Nil</b>
<p>The Panel agreed that no funding would be recommended at this stage, as no further funding towards the £350,000 required had been identified or sought at present.</p> <p>Whilst the Panel supported the project in principal it was felt that the application was not sufficiently planned for them to be able to score it fairly.</p>	

<b>Category</b>	<b>Comments from Panel</b>	<b>Points /30</b>
1. Evidence that growth has occurred in the area?		
2. Which Council Strategic Purpose does it meet?		
3. Aims and objectives of the project?		
4. Evidence Project meets local need and has local support?		

5. Evidence that the Project is sustainable and has other funding streams?		
Total Score out of 150		Nil