



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE COUNCIL

WEDNESDAY 27TH MARCH 2019, AT 6.00 P.M.

PARKSIDE SUITE - PARKSIDE

SUPPLEMENTARY DOCUMENTATION

The attached papers were specified as "to follow" on the Agenda previously distributed relating to the above mentioned meeting.

12. Motions on Notice (to follow if any) (Pages 1 - 14)

A period of up to one hour is allocated to consider the motions on notice. This may only be extended with the agreement of the Council.

14. Background Information on the recommendations from the Cabinet meeting held on 27th March 2019

14a ERP System Report - to follow (Pages 15 - 18)

K. DICKS
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

21st March 2019

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BROMSGROVE DISTRICT COUNCIL

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27th March 2019

NOTICE OF MOTION – Action Against Knife Crime

The following Notice of motion has been submitted in accordance with Procedure Rule 10 by Councillor L. Mallett.

Council notes the recent triple stabbing incident over the Birmingham border in Northfield, as well as a incidents in our District and the growing rate of knife crime across the UK.

Council believes that key to tackling knife crime is integrated working across services including the police, education, health and youth services. Council is concerned about the impact of cuts to youth services and policing upon the ability to tackle this growing problem.

Council calls on the Leader and Cabinet to:

- a) Write to Sajid Javid and the PCC to ask them to address Council on the issue of knife crime and police funding
- b) To reaffirm our funding for youth projects in Bromsgrove and to encourage our partners to support knife crime reduction programmes.
- c) To call on Worcestershire County Council to reinstate funding for publicly funded youth services in the District, and to support initiatives in education to keep knives out of our schools.

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NOTICE OF MOTION

The following Notice of motion has been submitted in accordance with Procedure Rule 10 by Councillor C. Bloore.

Council Notes

- Secretary of State for Health Matt Hancock's recent visit to the Royal Worcester Hospital, to discuss the ongoing problems facing healthcare services in Worcestershire.
- The publication of the government's long-term ten-year plan for the NHS.
- The shared view of the Office for Budget Responsibility and the Institute for Fiscal Studies was that 4% was the annual increase needed by the NHS to reverse its decline.
- That instead of meeting the identified 4% target, the government has proposed 3.4% (£20.5bn over five years) investment in funding for the NHS.
- Since this announcement cuts to public health spending – including on alcohol and sexual health clinics funded by councils – means the true size of the increase in health spending is still lower: just 2.7% in 2019-20.
- The woefully inadequate targets for mental health diagnosis support and treatment contained in the ten-year plan.
- The current 100,000 vacancies in the NHS workforce and the absence of specific workforce plan as part of the report.
- The publication of the government's green paper on Adult Social Care has been delayed several times: from an original publication date of "summer 2017" and then to "the end of" 2017, a revised timeframe of "before the summer [Parliamentary] recess" (i.e. 25 July 2018) was announced. In June 2018, the then Health and Social Care Secretary announced a further delay to the "autumn" of 2018 following the announcement that a ten-year plan for the NHS would be developed; this was later tweaked to "before the end of the year".

Council Believes

- That the NHS is the jewel in the crown of our public services and the public expect it to be funded properly which means the government should follow the advice of the Office for Budget Responsibility to increase funding by 4% annually.
- The continued failure and postponement of the government's green paper on the funding of adult social care is having a drastic effect on local health services. And until Hospitals can discharge patients safely into the community or back home with the appropriate car packages, hospital beds will remain oversubscribed.

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- That it is imperative for any long term plan for the NHS to include a specific workforce plan that tackles the likely loss of clinical staff through Brexit and clearly identifies how it will train, retain and attract 100,000 new staff to the NHS
- That if Mental Health is truly to gain parity of esteem with physical conditions then targets for Mental Health diagnosis and treatment must reflect those of physical conditions.

Council Resolves

- To write to the Secretary of State for Health Matt Hancock to call for the government to increase annual funding to the NHS by 4%
- Noting the comments of Simon Trickett (NHS accountable officer) that between 250 and 300 EU nationals currently work in the NHS in Worcestershire. To write to the Secretary of State for Health Matt Hancock for clarification on plans in place to deal with the potential loss of staff due to Brexit in Worcestershire.
- To write to the Secretary of State for Health Matt Hancock to urge him to raise targets for mental health diagnosis and treatment found within the plan.
- To write to the Secretary of State for Health Matt Hancock urging him to publish the governments green paper on Adult Social Care funding so that the NHS, local authorities and families can properly plan for the plan.
- To write to the Secretary of State for Health Matt Hancock to show its support for 'competitive tendering introduced by 2012's Health and Social Care Act to be scrapped'.

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NOTICE OF MOTION

The following Notice of motion has been submitted in accordance with Procedure Rule 10 by Councillor M. Thompson.

This council recognises the excellent work achieved by local volunteers, such as the community garden in Charford. Council resolves to work with its partners, such as BDHT, to identify potential green spaces upon which communities can create similar initiatives.

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NOTICE OF MOTION

The following Notice of motion has been submitted in accordance with Procedure Rule 10 by Councillor P. McDonald.

"This Council ensures in future that all contractors, agencies and any organisation or body carrying out work or research on behalf of this Council, pay its employees/workers at least the 'Living Wage'.

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NOTICE OF MOTION

The following Notice of motion has been submitted in accordance with Procedure Rule 10 by Councillor S. Colella.

“The motion calls on Bromsgrove District Council to support the campaign to give private tenants greater security through the abolition of Section 21 of the Housing Act 1988 and gives landlords in the private sector the automatic right to end Assured Short Hold Tenancies if they comply with the Act.”

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NOTICE OF MOTION

The following Notice of motion has been submitted in accordance with Procedure Rule 10 by Councillor C. Hotham.

“This council recognises the lack of transparency of the cabinet governance system and will forthwith adopt the open system of committee governance.”

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NOTICE OF MOTION

The following Notice of motion has been submitted in accordance with Procedure Rule 10 by Councillor M Glass.

Council notes the rise in Anti-Semitic behaviour, especially against those involved in politics and public life. Anti-Semitism and all forms of racism are unacceptable in the UK in the 21st Century. In the UK in the 21st Century, everyone has a right to enter public life without harassment.

Council condemns all incidents of Anti-Semitism and moves to adopt the working definition of Anti-Semitism, defined by the International Holocaust Remembrance Alliance and already adopted by the Government and c. 120 municipal authorities across the UK which highlights manifestations of anti-Semitism as follows:

1. Calling for, aiding, or justifying the killing or harming of Jews in the name of a radical ideology or an extremist view of religion.
2. Making mendacious, dehumanizing, demonizing, or stereotypical allegations about Jews as such or the power of Jews as collective - such as, especially but not exclusively, the myth about a world Jewish conspiracy or of Jews controlling the media, economy, government or other societal institutions.
3. Accusing Jews as a people of being responsible for real or imagined wrongdoing committed by a single Jewish person or group, or even for acts committed by non-Jews.
4. Denying the fact, scope, mechanisms (e.g. gas chambers) or intentionality of the genocide of the Jewish people at the hands of National Socialist Germany and its supporters and accomplices during World War II (the Holocaust). Adopt the following non-legally binding working definition of antisemitism: "Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities."
5. Accusing the Jews as a people, or Israel as a state, of inventing or exaggerating the Holocaust.
6. Accusing Jewish citizens of being more loyal to Israel, or to the alleged priorities of Jews worldwide, than to the interests of their own nations.

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7. Denying the Jewish people their right to self-determination, e.g., by claiming that the existence of a State of Israel is a racist endeavour.
8. Applying double standards by requiring of it a behaviour not expected or demanded of any other democratic nation.
9. Using the symbols and images associated with classic antisemitism (e.g., claims of Jews killing Jesus or blood libel) to characterize Israel or Israelis.
10. Drawing comparisons of contemporary Israeli policy to that of the Nazis.
11. Holding Jews collectively responsible for actions of the state of Israel.

ENTERPRISE RESOURCE PLANNING SYSTEM

Relevant Portfolio Holder	Councillor Brian Cooper
Portfolio Holder Consulted	Yes
Relevant Head of Service	Jayne Pickering
Ward(s) Affected	All
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 This report requests the financial requirements to progress the implementation of the Enterprise Resource Planning (ERP) system following the completion of the procurement exercise.

2. RECOMMENDATIONS

Cabinet NOTES;

- 2.1 **That the procurement exercise for the new council enterprise system has been completed and that if the project is to be progressed additional funding is required**

Cabinet RECOMMEND to Council;

- 2.2 **That additional capital receipts to the value of £207k as detailed 3.4 are approved to fund the system in 2019/20 and that the Capital Programme is updated to reflect this expenditure.**

3. KEY ISSUES

Background

- 3.1 As Members are aware approval was given in July 2018 to undertake a procurement exercise to secure a fully integrated Enterprise Resource Planning System to ensure the Council can view a more strategic, long term approach to financial management, ensure decisions are informed by accurate, real time information and enable flexible access for customers and officers. An estimate of associated costs was made at this point based on officers assessment of the systems that may be procured. Since the decision was made officers have undertaken a comprehensive procurement exercise through the Government approved G Cloud framework.
- 3.2 The G-Cloud framework is an agreement between the government and suppliers who provide cloud-based services. Buying services through frameworks provides a robust structure for procurement, ensures compliance with EU procurement rules and is generally more efficient than conducting independent procurement exercises. The G Cloud framework provides for shortlisting of appropriate suppliers to whom a detailed specification is then issued.

- 3.3 The exercise therefore involved a detailed specification being written by council officers as part of a clarification exercise, and the suppliers responding to the clarification questions asked. The specification detailed the requirements of the Council to enable a fully integrated system to be procured and undertake a transformational system redesign of the services to ensure the resulting system and processes best fit with the strategic direction, culture and demands of the Council.
- 3.4 An officer project group and board was established to undertake the procurement process. The group was cross departmental and included officers who are specialists in their field. Supplier responses were considered by the Project Board against the Council's requirements and in accordance with the framework rules. This has resulted in the selection of a preferred supplier. Members can be assured that the selection of the preferred supplier followed a robust and comprehensive procurement process as detailed above.
- 3.5 It is anticipated that modernising the systems will act as a driver for a refocusing on customer satisfaction and improved outcomes. This will also enable staff to be realigned to support the commercial activities of the Council.

Financial Implications

- 3.6 The tendering exercise undertaken has demonstrated that initial cost estimates of the system were lower than the final preferred bidder's price. The original estimate was £395k total (£198k approved per council). The preferred supplier's price is £736k total (£368k per council) therefore an additional £170k per Council) is required. In addition it is prudent to include a contingency of 10% to provide funding for unknown costs of £74k (£37k per Council). Therefore the total additional funding required is £207k (£170k + £37k) for the Council. The preferred supplier's price includes an implementation cost based on the number of days that it estimates will be required for implementation of the system. If less implementation days are used by the council than are budgeted for by the supplier then there will be a consequential reduction in implementation costs.
- 3.7 The preferred supplier's annual licence cost is based on the population of the area covered. As such, they have provided a costing including Wyre Forest, as the Council currently provides the payroll service for Wyre Forest. Associated costs will be recovered through the shared service arrangement. The annual running costs of the preferred solution are as below as well as the original business case estimates with a 3% inflationary uplift per annum for comparison:

	Year 1	Year 2	Year 3	Year 4	Total
	£	£	£	£	£
Tender annual licence cost	295,090	303,943	313,061	322,453	1,234,546
Business Case annual licence estimate	306,000	315,180	324,635	334,375	1,280,190

- 3.8 The original business case included an annual licence cost of £306k, which included Wyre Forest. This means that the preferred solution provider will reflect an annual licence cost saving when compared to initial estimated running costs.
- 3.9 The Council is using capital receipts to fund the project and therefore there are no borrowing costs or requirement to deliver a return on the system. There are a number of posts currently vacant in the finance team that may be reassigned however it is anticipated that the annual license cost of £46k would be offset by the deletion of currently vacant posts.

Legal Implications

- 3.10 A procurement exercise was undertaken for a new ERP system. This has resulted in the selection of a preferred supplier. The exercise has been concluded in accordance with the G Cloud framework and it cannot now be re-opened. If the Council does not wish to progress the project with the preferred supplier on the basis specified by the Council because the required funding is not available but still wishes to procure a new ERP system, the Council would need to conduct a new procurement exercise with a revised specification.

Service / Operational Implications

- 3.11 Moving to the new system will enable significant improvements in service delivery, both from a back office perspective and an end user viewpoint. Budget managers will be provided with their own real time dashboards so they can see their budgets and orders. This will significantly improve financial reporting timeliness and accuracy. It will also enable council customers to self-serve more and use new technologies to facilitate transactions making it easier for them to interact with the council.
- 3.12 In relation to the implementation timeline, should the additional funding be agreed it is anticipated that all elements of the system will be in place within 18 months.

Customer / Equalities and Diversity Implications

- 3.13 The new system will drive and support self-help for all users of the finance and HR services. We will co-design the future service, including the various

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interfaces and portals, to ensure that they are intuitive and easy to navigate. It is anticipated that self-service becomes the most convenient approach to finance servicing for both internal and external customers to improve accessibility and realise further efficiencies

4. RISK MANAGEMENT

- 4.1 Should Members not approve the additional costs a new specification (reduced) and further procurement exercise would have to be undertaken. There are a number of risks associated with this; firstly the delay (6-12 months) which would have a significant impact on the financial management and innovation of the Council in supporting its transformational change needed to face future financial pressures. In addition there would be financial costs associated with extending current contracts which may be costly for the Council to enter into. Finally, procurement of a new system on a reduced specification may result in a system which is not fit for purpose or does not deliver all anticipated benefits and efficiencies.
- 4.2 Several departmental risks arise concerning the migration of data to a new system and the implementation of the new system which will require strong project management to ensure that the project remains on track and will deliver its anticipated benefits. These risks will be recorded in the departmental risk register which is monitored on an ongoing basis.

AUTHOR OF REPORT

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