

BROMSGROVE DISTRICT COUNCIL

MEETING OF THE PERFORMANCE MANAGEMENT BOARD

Monday, 21st August 2006 at 2.00 p.m.

PRESENT: Councillors Mrs. S.J. Baxter, A.N. Blagg, Miss D.H. Campbell J.P., C.B. Lanham and P.M. McDonald.

OBSERVERS: Councillors Mrs. J. Dyer M.B.E., Mrs J.M.L.A. Griffiths, Mrs. M. A. Sherrey J.P., Mrs. C.J. Spencer, Mrs. M.M.T. Taylor and P.J. Whittaker.

28/06 **ELECTION OF CHAIRMAN**

RESOLVED: that Councillor P.M. McDonald be elected Chairman of the Board for the remainder of the municipal year.

29/06 **ELECTION OF VICE CHAIRMAN**

RESOLVED: that Councillor J.A. Ruck be elected Vice-Chairman of the Board the Minutes be noted.

30/06 **APOLOGIES**

Apologies for absence were received from Councillors Mrs. J.D. Luck and J.A. Ruck.

31/06 **MINUTES**

The Minutes of the Meeting of the Board held on 14th July 2006 were submitted.

RESOLVED: that the minutes be approved and confirmed as a correct record.

32/06 **TOP 45 INDICATORS – QUARTER 1, 2006/07**

Consideration was given to the information on the Top 45 set of Performance Indicators which were intended to provide a strategic focus for performance management. Members raised a number of issues which were addressed by the Acting Chief Executive, Heads of Service and if appropriate by the relevant Portfolio Holder.

RESOLVED:

- (a) that the relevant Heads of Service be requested to submit further information to members on the following issues:
- (i) BVPI 64 – Vacant dwellings returned to occupation or demolished .In particular budgetary implications of returning dwellings which are not owned by the Local Authority into occupation;
 - (ii) BVPI 166a – Environmental Health standards checklist. An explanation was requested as to why the target had been reduced and details of the target for 2006/07;
 - (iii) BVPI 202 – Number of rough sleepers. In particular details of how the count of people sleeping rough is undertaken;
 - (iv) BVPI 203 – Change in the number of families in temporary accommodation. It was requested that when clarification was received from the DCLG on the mechanism used to report this indicator, this be reported to members together with any further initiatives to reduce the housing waiting list;

- (v) LPI Sports Services – Dolphin Centre Usage. It was requested that in future reports the usage figures for the Dolphin Centre be broken down into individual activities;
 - (vi) LPI Transport Services – Percentage of responses to Excess Charge appeals within 3 days. It was requested that information be submitted on the latest position.
- (b) that in relation to BVPI 218 regarding the removal of Abandoned Vehicles, the target for removal within 24 hours from the point at which the Authority is legally entitled to remove the vehicle be restored to 100% in view of the need to strive for improvement;
- (c) that the remainder of the information contained in the report be noted.

33/06

CORPORATE HEALTH PERFORMANCE INDICATORS – QUARTER 1 2006/07

Consideration was given to the information on the Corporate Health Performance Indicators. Members were updated where appropriate and a number of issues were raised with the Acting Chief Executive, Heads of Service present and the appropriate Portfolio Holders. Following discussion it was

RESOLVED:

- (a) that Corporate LPI 12 relating to the percentage of reply cards sent in agreed time be deleted to facilitate staff resources being concentrated on Corporate LPI 13 relating to the percentage of full replies sent within 10 days;
- (b) that it be noted that in relation to LPI 18 the “Actual” figure should read 7.6% rather than 30%; and
- (c) that the remainder of the information in the report be noted.

34/06

BUSINESS PLANS 2006/07 – QUARTER 1 REVIEW

Consideration was given to 2006/07 quarter 1 service business plan reviews in order to track the progress towards completion of the plans and to identify any potential problems or difficulties at an early stage. Members highlighted a number of issues in relation to the plans to which officers responded. Following discussion it was

RESOLVED:

- (a) that the reviews of the service business plans as set out in the appendix to the report be noted; and
- (b) that members be given further information relating to the cost of provision of a free collection of bulky refuse, particularly in view of the cost of dealing with fly tipping.

35/06

AUDIT COMMISSION – INSPECTION OF STRATEGIC HOUSING SERVICES

Consideration was given to a report on the recent inspection of the Council's Strategic Housing Services by the Audit Commission together with the Housing Inspection Action Plan compiled in response to the report to address the recommendations made by the Audit Commission.

RESOLVED: that the report of the Audit Commission on Strategic Housing Services together with the Housing Inspection Action Plan addressing the recommendations made be noted.

36/06

PROCUREMENT UPDATE

The Board gave consideration to the report on the latest position in respect of Procurement, including efficiencies achieved to date and projects which were

currently being undertaken. Following discussion it was

RESOLVED: that the report be noted and that when procurement savings are reported to future meetings, a more detailed breakdown of areas in which these have been achieved be included.

37/06

OUTTURN OF THE REVENUE AND CAPITAL BUDGET 2005/06

The Board gave consideration to the report containing the financial outturn position of the revenue budget and on capital schemes in respect of the financial year 2005/06. Following discussion, it was

RESOLVED:

- (a) that the net revenue outturn position of £9.747 million against the budget of £9.561 million be noted;
- (b) that the use of reserves and balances be noted and Cabinet be requested to approve this use;
- (c) that the capital underspend of £2.065 million against the estimated outturn Capital Programme for the year 2005/06 be noted;
- (d) that the progress made on capital schemes in the year 2005/06 be noted and Cabinet be requested to approve the carry forward of a total of £1.655 million;
- (e) that the total expenditure of £1.571 million made available under the capitalisation direction be noted;
- (f) that as there were a number of issues relating to areas of overspend within Street Scene and Waste Management, particularly regarding vehicles, the Head of Street Scene and Waste Management be requested to provide additional information and to be in attendance at the next meeting of the Board.

38/06

INTEGRATED FINANCIAL AND PERFORMANCE REPORT- QUARTER 1, 2006/07

Consideration was given to a report which sought to provide information on both the results across a range of performance indicators for quarter 1 relating to corporate priorities and the interrelationship between the Authority's financial position and operational performance in key areas.

RESOLVED:

- (a) that the report and appendices be noted;
- (b) that the current underspend to budget of £10,000 be noted;
- (c) that the predicted overspend be noted and that Heads of Service be requested to review the services provided to reduce the overspends where appropriate;
- (d) that the use of balances be noted;
- (e) that the capital underspend of £549,000 against the probable Revised Capital Programme at June 2006 be noted;
- (f) that the progress made on capital schemes to date be noted;
- (g) that in view of the predicted underspend in relation to Mandatory Disabled Facilities Grants and Discretionary Home Repair Assistance, additional information be provided, including the possibility of Performance Indicators being incorporated in respect of the Care and Repair agency.

39/06

IMPROVEMENT PLAN

Consideration was given to the report on the Improvement Plan which had been submitted to Cabinet on 2nd August 2006.

During this item, the Acting Chief Executive introduced Bill Roots to the Board. Mr Roots had recently been appointed to the role of Improvement Director.

Following discussion it was

RESOLVED: that the Improvement Plan be noted.

The Meeting closed at 3.50 p.m.

Chairman