

APPENDIX 1

REGULATORY SERVICES BUDGET 2011/2012 to 2013/14

Account description	Proposed Budget 2011/2012 £	Proposed Budget 2012/2013 £	Proposed Budget 2013/2014 £
Employees			
Monthly salaries	4,404	4,392	4,392
Agency workers	3	3	3
Training for professional qualifications	2	2	2
Medical fees (employees')	1	1	1
Employers' liability insurance	19	19	19
Employees' professional subscriptions	2	2	2
Sub-Total - Employees	4,431	4,419	4,419
Premises			
Internal repair/maint.	1	1	1
Rents	321	321	321
Room hire	6	6	6
Water charges	0	0	0
Cleaning and domestic supplies	0	0	0
Sub-Total - Premises	328	328	328
Transport			
Vehicle repairs/maint'ce	4	4	4
Diesel fuel	6	6	6
Petrol	4	4	4
Tyres	0	0	0
Licences	1	1	1
Contract hire of vehicles	8	8	8
Vehicle insurances	3	3	3
Car allowances	195	195	195
Vehicle Maintenance	10	10	10
Sub-Total - Transport	231	231	231
Supplies & Service			
Equipment - purchase	63	63	63
Equipment - maintenance	15	15	15
Equipment - rental/lease	1	1	1
Materials - purchased	15	15	15
Clothing and uniforms	7	7	7
Laundry	1	1	1
Seminar and course fees	7	7	7
Training fees	70	70	70
General insurances	20	20	20
Printing and stationery	46	46	46
Books and publications	53	53	53
Postage/packaging	6	6	6
Computer - general costs	16	16	16
Computer - software	18	18	18
Computer - specific costs - Estimated licensing and other revenue costs of ICT investment	67	67	67
Telephones	36	36	36
Fares and parking charges	23	23	23
Miscellaneous expenses	31	31	31
Legal fees	23	23	23
Telephone pool overhead	15	15	15
Subsistence expenses	7	7	7
General expenses	8	8	8
Support service recharges	250	250	250
Customer service posts	50	50	50
Audit	10	10	10
Sub-Total - Supplies & Service	858	858	858
Contractors			
Consultants' fees	26	26	26
Contractors' fees/charges/SLA's	525	525	525
Advertising (general)	4	4	4
Grants and subscriptions	2	2	2
Marketing/promotion/publicity	5	5	5
Sub-Total - Contractors	562	562	562
Income			
INCOME miscellaneous fees	-3	-3	-3
Sub-Total - Income	-3	-3	-3
<i>Savings to be identified following restructure (job evaluation, timing of establishment)</i>	-92	-80	-80
<i>Further staffing reductions (lack of natural wastage)</i>		-446	-446
BUDGET TOTAL AS PER LEGAL AGREEMENT	6,315	5,869	6,315
Defra grant reduction	-79	-104	-127
Posts not transferred to Regulatory Services			
Wilson - Redditch - £34,818			
Shammen - Redditch - £38,993			
Dobbyn - Worcs City - £29,660			
Due Diligence			-104
ADDITIONAL SAVINGS TO BE IDENTIFIED	-79	-104	-231
PARTNER SHARES			
Bromsgrove DC	700		
Malvern Hills	605		
Redditch	720		
Worcester City	697		
Wychavon	1,044		
Wyre Forest	683		
Worcestershire	1,866		
	6,315	0	0

Partner cost shares will be determined in accordance with the legal agreement in 2012/13 and 2013/14

Budget adjustments not included in base budget:-

Malvern Hills - Land Drainage Employee - Employed until end of May'11 - 2 months additional budget required
 Wyre Forest - Additional budget - Taxi maintenance budget
 Redditch - Pay back for 2 employees - Clive Wilson / Steve Shammen
 Worcs City - Possible pay back of Dobbyn - Not Transferred
 Accommodation Reduction - Wyre Forest from £69,950 to £40,000

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 (-74) £65,399 less 5% Vacancy Management + 7.6% NI + 11.2% Pension
 (-30) £26,280 less 5% Vacancy Management + 7.6% NI + 11.2% Pension
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